

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., June 19, 2001, pursuant to adjournment on June 12, 2001. Commissioners present were: Zweep, O'Connor, Twedt and Pekas. Commissioner Kolbe absent. Also present were Jody Hilmoie, Deputy Auditor, and Gary Colwill, Deputy State's Attorney.

Chairman Zweep called the meeting to order.

#### APPROVE MINUTES

MOTION by Pekas, seconded by O'Connor to approve the Minutes for June 12, 2001. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Twedt, seconded by O'Connor to approve the following bills for payment. 4 ayes.

A & B BUSINESS EQUIP	VAR. DEPTS	288.34	AARDVARK TACTICAL, I	SHERIFF	236.95
ADAMS ADVERTISING &	PUB. DEF.	136.00	ALFORD TIRE COMPANY	WEED CONTR	26.00
AMERICAN PROSECUTORS	ST ATTY	500.00	ANDERSON, ELWOOD	SU OF POOR	585.00
ARCHITECTURE, INC.	BUILD FUND	600.00	ARGUS LEADER	VAR. DEPTS	1,102.01
AT & T	METRO-911	5.94	AVERA MCKENNAN HOSPI	VAR. DEPTS	3,997.13
AVERA MCKENNAN HOSPI	VAR. DEPTS	85.67	AXTELL APARTMENTS, L	SU OF POOR	200.00
BECK, PAT	ST ATTY	22.00	BERREAU, CYNTHIA	PUB. DEF.	40.31
BIERSCHBACH EQUIPMEN	HIWAY CONS	573.48	BILL'S TEXACO	CNTY PARKS	22.95
BINGER LAW OFFICE	COURT SYS.	367.00	BORDER STATES ELECTR	FACILITIES	316.68
BRANDON TRUE VALUE H	CNTY PARKS	59.07	BRASNIC, BELMA	PUB. DEF.	37.50
BROWN & SAENGER	VAR. DEPTS	210.19	BURNS, JOSEPH J	SU OF POOR	330.00
CAMPBELL SUPPLY CO.,	VAR. DEPTS	344.99	CATERING BY MARLIN'S	CORRECTION	7,376.58
CENTER FOR FAMILY ME	SU OF POOR	200.00	CENTURY BUSINESS PRO	METRO-911	40.00
CHEMCO, INC.	VAR. DEPTS	1,066.53	CHERRY TREE INVESTME	SU OF POOR	350.00
CHOI, KON F.	SU OF POOR	425.00	CHRISTENSEN DISTRIBU	HIWAY CONS	65.00
COLE PAPERS, INC.	VAR. DEPTS	547.48	COMPAQ COMPUTER CORP	VAR. DEPTS	3,458.00
COYOTE CANYON	COURT SYS.	153.72	CRISP, MARK	SU OF POOR	350.00
CURRY, AARON B.	PUB. ADV.	45.82	CYNTOM PROPERTY MANA	SU OF POOR	470.00
DAKOTA SUPPLY GROUP,	FACILITIES	105.10	DIALNET	VAR. DEPTS	172.60
DILLEY, DANIEL D	COURT SYS.	2,110.50	DONAHUE, DAVID J	SU OF POOR	300.00
DREW, LEO D	CORRECTION	11.00	EAST PARK APTS / SYC	SU OF POOR	300.00
EASTERN FARMERS CO-O	WEED CONTR	4.80	ENVIROTECH SERVICES,	HIWAY CONS	5,053.82
FLEETPRIDE / HOLT, I	HIWAY CONS	18.06	FLUTH, RODNEY P	SU OF POOR	300.00
FLYNN, LEO T	COURT SYS.	5,628.00	FONDER SEWING MACHIN	CORRECTION	3.00
FOUNTAIN RIDGE INVES	SU OF POOR	660.00	G & H DISTRIBUTING,	FACILITIES	176.02
G & R /MICHAEL A MEC	CORRECTION	497.77	GALLAND LEGAL CLINIC	COURT SYS.	893.86
GARY'S MARINE SERVIC	EMER MGMT	4.62	GOEBEL PRINTING, INC	PUB. DEF.	30.00
GOLDEN VALLEY APTS.,	SU OF POOR	330.00	GRAHAM TIRE CO. - DO	PLAN & ZON	81.54
GRAHAM TIRE CO. - NO	WEED CONTR	11.25	GRAYBAR ELECTRIC CO.	VAR. DEPTS	133.17
GREATAMERICA LEASING	PUB. ADV.	149.03	GUZMAN, SANDRA V	VAR. DEPTS	375.00
HAROLD'S PHOTO CENTE	VAR. DEPTS	148.29	HAUGAN, DR. DALE J	SU OF POOR	84.00
HAUK, BERT	SU OF POOR	825.00	HEARTLAND PAPER COMP	CORRECTION	1,833.20
HENRY K. EVANS, P.C.	COURT SYS.	1,677.50	HILL VIEW APTS, LTD	SU OF POOR	374.00
HILSABECK, STEVE	SU OF POOR	800.00	HOBBY LOBBY STORES,	MUSEUM	20.75
HY-VEE FOOD STORES,	SU OF POOR	200.09	I-90 FUEL SERVICES,	HIWAY CONS	11.25
INDOFF, INC. (BP DIV	CNTY EXTEN	87.50	INTERSTATE OFFICE PR	VAR. DEPTS	472.68
JIFFY LUBE	HIWAY CONS	29.69	JOHNSON CONTROLS, IN	MUSEUM MTC	1,972.00

JOHNSON, JUDITH G	COMMISSION	35.00	JOHNSON, RON P	SU OF POOR	350.00
KAR PRODUCTS, LLC	METRO-911	336.37	KINKO'S, INC.	METRO-911	84.15
KMART PHARMACY #7318	SU OF POOR	94.84	KOHL'S DEPARTMENT ST	JUV DET CN	104.97
KONE, INC.	MUSEUM MTC	95.48	KREISERS, INC.	MUSEUM	21.78
KROUPA, PATRICIA	VET SER OF	100.78	LANGUAGE LINE SERVIC	METRO-911	269.50
LAWN PRO, INC.	MUSEUM MTC	203.65	LEESCH, JERALD K	SU OF POOR	275.00
LEVERETT, JOHN D	FACILITIES	35.00	LINWELD, INC.	HIWAY CONS	50.81
LORTON DATA	TREASURER	135.87	LUTHERAN SOCIAL SERV	VAR. DEPTS	300.00
MAIN STREET SF, INC	MUSEUM MTC	20.00	MALLOY ELECTRIC BEAR	FACILITIES	396.66
MATTHEW BENDER & CO.	VAR. DEPTS	72.02	MCLAUGHLIN CONCRETE,	HIWAY CONS	8,400.00
MCLEOD USA / DTG VAN	METRO-911	189.50	MEDTOX LABORATORIES	ST ATTY	90.00
MENARDS	VAR. DEPTS	1,129.24	MICHAELSON, SHIRLEY	SU OF POOR	916.50
MIDAMERICAN ENERGY C	VAR. DEPTS	696.31	MIDCONTINENT COMMUNI	CNTY EXTEN	46.90
MIDWEST OIL COMPANY	HIWAY CONS	7,650.81	MINNEHAHA CNTY METRO	VAR. DEPTS	128.13
MOORE, RASMUSSEN, KA	COURT SYS.	426.90	MOTOROLA, INC.	METRO-911	663.97
MUTH ELECTRIC, INC.	BUILD FUND	236,193.54	MYRL & ROY'S PAVING,	BUILD FUND	280,209.26
NACDL	PUB. DEF.	275.00	NASSER LAW OFFICE, P	PUB. DEF.	25.00
NATIONAL ACADEMY OF	METRO-911	145.00	NELSON, BRIAN	SU OF POOR	330.00
NESSON LAW OFFICE, P	COURT SYS.	361.80	NORTH RIDGE APARTMEN	SU OF POOR	535.00
NOVAK SANITARY SERVI	VAR. DEPTS	567.75	OAKWOOD ESTATES/INVE	SU OF POOR	425.00
OFFICE DEPOT, INC.	AUDITOR	44.54	OREGON DEPT. OF TRAN	ST ATTY	3.00
P & M STEEL COMPANY	JUV DET CN	1,998.45	PAINTER PROPERTIES/P	SU OF POOR	375.00
PALMER, DAVID ALAN,	COURT SYS.	4,615.00	PECHENY, HENRY	PUB. DEF.	37.50
PFEIFER IMPLEMENT CO	CNTY PARKS	2,166.99	PFEIFER, SCOTT	SHERIFF	167.40
PHEOLL MANUFACTURING	HIWAY CONS	41.87	PRAIRIE PUBLICATIONS	COMMISSION	115.17
PRESCRIPTION SHOP, I	SU OF POOR	284.03	PRESTO-X-COMPANY	JUV DET CN	62.00
QWEST	VAR. DEPTS	6,261.19	QWEST INTERPRISE	VAR. DEPTS	705.10
R & L SUPPLY, LTD	FACILITIES	132.24	RADIO SHACK	VAR. DEPTS	154.93
RADISSON HOTEL SOUTH	HIWAY ADMI	25.20	RCR WIRELESS NEWS	METRO-911	59.00
RELM PARTNERS, LLC	SU OF POOR	445.00	REVIER PRESSURE WASH	CORRECTION	138.00
RISTIC, MIRJANA	COURT SYS.	187.50	RISTY, MAXINE J	ST ATTY	57.00
ROBINSON, ERIC	SU OF POOR	295.00	SANDVEN, STEVEN D	COURT SYS.	2,933.55
SANNER, MELANIE JO	DIR. EQUAL.	83.23	SCOTTS PHARMACY II/S	SU OF POOR	986.82
SD DEPT OF HUMAN SER	PUB. DEF.	57.80	SF CITY FINANCE	FACILITIES	22.81
SF CITY FINANCE - FU	VAR. DEPTS	613.46	SF TWO WAY RADIO SER	METRO-911	1,076.84
SHWANI, GHAZI	VAR. DEPTS	62.50	SIGLER FIRE EQUIPMEN	VAR. DEPTS	333.57
SIOUX EMPIRE FCU / V	SHERIFF	138.50	SIOUX EMPIRE FCU / V	SHERIFF	216.54
SIOUX EMPIRE FCU / V	ST ATTY	110.00	SIOUX FALLS UTILITIE	EMER MGMT	18.87
SIOUX VOCATIONAL SER	JUV DET CN	4,176.00	SOLAR GARDENS, LLC	SU OF POOR	319.00
SOUKUP PARK, INC.	SU OF POOR	685.00	STENGEL, MIKE	SU OF POOR	337.50
SUPREME SALES COMPAN	CORRECTION	3,115.14	T.D.S. AUTO REPAIR,	EMER MGMT	50.36
TALAVERA, ZOILA J	COURT SYS.	358.33	TAYLOR, ROBERT H	SU OF POOR	395.00
THOMPSON, MICHAEL B,	COURT SYS.	903.00	TIMBERLAND VILLAGE A	SU OF POOR	425.00
TRIPLE R INDUSTRIES,	SU OF POOR	350.00	TRUGREEN-CHEMLAWN	EMER MGMT	31.00
UNITED PARCEL SERVIC	METRO-911	24.08	US POSTMASTER	JUV DET CN	204.00
VELVET UNIFORMS, INC	CORRECTION	137.47	W.W. GRAINGER, INC.	FACILITIES	452.51
WALGREENS PHARMACY #	SU OF POOR	37.89	WASTE MANAGEMENT OF	FACILITIES	257.66
WEST PUBLISHING CORP	VAR. DEPTS	1,939.96	WILKISON, DOROTHY	DIR. EQUAL.	183.51
WILLIAMS BUSINESS SU	ELEC AUDIT	1,259.86	XCEL ENERGY, INC.	HIWAY ADMI	1,028.14

06/19/2001

The following reports were received and placed on file in the County Auditor's Office: Minnehaha County Constables Monthly Report, Melvin Dykstra, May 2001; Register of Deeds Official Statements of Marriage, Recording and Transfer Fees Collected, all for May 2001; Auditor's Account with the County Treasurer, May 31, 2001.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

Total on Deposit in Banks, Interest Bearing, Open Accounts	\$ 8,534,093.96
Total on Deposit in Banks, CD and Savings	38,285,000.00
Total Amount of Actual Cash	9,076.34
Total Amount of Checks and Drafts Which Have Been in The Treasurer's Possession Over Three Days	1,723.66
Total	\$46,829,893.96

PERSONNEL

MOTION by Pekas, seconded by Twedt to approve the following personnel changes. 4 ayes.

1. To accept the resignation of Marlys Wagner as Office Assistant I for the Welfare Office effective 5-24-01.
2. To hire Crystal Peterson as Museum Aide for the Museum at \$7.50 per hour effective 6-11-01.

Step increases:

1. Jaimi VanBochove--Legal Office Assistant I--Public Defender--21/2 to 21/3 6-8-01--\$12.2827 per hour
2. Jean Hammer--Records Clerk III--Register of Deeds--18/2 to 18/3 6-2-01--\$11.4058 per hour
3. Jennifer Helgeson--Training Supervisor--Metro Communications--31/3 to 31/4 5-30-01--\$16.4374 per hour
4. Randall Brink--Deputy Sheriff--Sheriff--34/1 to 34/2 6-3-01--\$16.1620 per hour

INTER-FUND TRANSFER

Nora Buckman, Human Resources Director, requested the Commission's approval of a resolution to transfer funds from the General Fund to the group health insurance trust fund to meet claims and operating expenses in the immediate future. MOTION by Twedt, seconded by Pekas to approve Resolution MC01-35. 4 ayes.

RESOLUTION MC 01-35  
AUTHORIZATION FOR INTER-FUND TRANSFER

BE IT RESOLVED, by the Minnehaha County Board of Commissioners that an inter-fund transfer in the amount of \$250,000 from the General Fund to the Minnehaha County Health Insurance Trust Fund is hereby authorized; and

BE IT FURTHER RESOLVED, that it is the direction of the Board of Commissioners this transfer be considered a loan to the Health Insurance Trust Fund with a stated intention this loan be repaid to the General Fund within twenty-four months; and that the status of the Health Insurance Trust Fund be reviewed every six months with a report to the Board of Commissioners outlining the feasibility and time-line for the loan repayment.

Dated this 19th Day of June 2001.

APPROVED BY THE  
BOARD OF COMMISSIONERS:

James Zweep  
John Pekas  
Michael J. O'Connor

ATTEST:  
Jody Hilmoe

06/19/2001

Deputy Auditor

Carol Twedt

#### ABATEMENT

MOTION by Pekas, seconded by O'Connor to approve the following abatement on the recommendation of Dick Kallemeyn, Director of Equalization: L P Properties, LLC, 2000 Taxes - \$2,339.67 - Parcel# 68994. 4 ayes.

#### NOTICES

MOTION by Pekas, seconded by O'Connor to Authorize the County Auditor to Publish Notice of Surplus Property Auction, July 14, 2001. 4 ayes.

#### MALT BEVERAGE LICENSE RENEWAL

Pursuant to deferral on June 12, 2001, the Commission considered approval of the 2001-2002 Renewal Application for Malt Beverage License for Willow Run Golf Course. Dave Hanten, Willow Run Golf Course Manager, and Diana Wells, Food & Beverage Manager, reviewed steps they have taken to reinforce liquor sales policies with their employees. MOTION by Twedt, seconded by O'Connor to approve the reapplication for a Malt Beverage License for 2001-2002 for Willow Run Golf Course. 4 ayes.

#### STORM DAMAGE BRIEFING

Lynn DeYoung, Emergency Management Director, distributed a written report and briefed the Commissioners on the severe weather events experienced throughout the County on June 12, 2001. He also commented on the aftermath of the storms and on-going damage assessments, noting the particular damage cause by flash flooding in portions of Valley Springs. Steve Munk, County Extension Educator, noted that the Extension Office has information available on clean-up and insurance filing. The Commissioners thanked Mr. DeYoung for his report.

#### JDC/DOC HOUSING CONTRACT

Todd Cheever, Juvenile Detention Center (JDC) Director, requested the Commission's approval of the 2001-2002 Agreement between Minnehaha County and the SD Dept of Corrections for the housing of adjudicated juveniles at the JDC. The agreement reflects an increase in the per diem rate from \$130 to \$135. MOTION by Twedt, seconded by Pekas to approve the agreement. County Auditor Sue Roust stated that the agreement for the same services with the Federal government has a \$154 per diem rate, which is based on the County's actual cost, which means that the SDDOC agreement is below cost. VOTE on the motion: 3 ayes, Pekas nay.

#### BUDGET SUPPLEMENT

MOTION by O'Connor, seconded by Pekas to supplement \$532.93 to the Extension Budget (ASN 18058) from the General Fund representing a State reimbursement for the Mini Grant, "Building Life Skills Using Dough", through the Family & Resiliency Project (CYFAR). 4 ayes.

#### SURPLUS PROPERTY

MOTION by O'Connor, seconded by Twedt to declare the following as surplus for the Data Processing Department for donation to Southeast Technical Institute: IBM AS/400 model 310/2044, S/N 10-43741, Asset# 53590; IBM 9331 model 001 Diskette Drive, S/N 0032978, Asset# 41300; IBM 9347 model 001 Tape Drive, S/N 0003381, Asset# 41330; IBM 9309 model 002 Rack, S/N 00-A8895, Asset# 41280 - all valued at -0-. 4 ayes.

#### OLD BUSINESS

MOTION by O'Connor, seconded by Pekas to reconsider the 2001-2002 Agreement between Minnehaha County and the SD Dept of Corrections for the housing of adjudicated juveniles at the JDC, which was approved earlier today. 4 ayes. MOTION by Twedt, seconded by Pekas to defer approval of the agreement until JDC Director Todd Cheever can renegotiate the contract with the State. 4 ayes.

#### NEW BUSINESS

Phil Kappen, Assistant Planning Director, explained that State law currently limits the fee for drainage permits to \$25. A new law, which will be effective July 1, 2001, will allow a

06/19/2001

fee of up to \$100 per drainage permit, and the Planning Staff will bring a recommendation to the Commission to set drainage permit fees at \$50 for those who contact downstream landowners, and \$100 for those who do not contact downstream landowners. Those who do drainage work prior to applying for a permit will be charged a \$100 fee in addition to the permit fee.

Administrative Assistant Ken McFarland noted that bids for the Jail Project will be opened at 2:00 p.m. today.

MOTION by Pekas, seconded by O'Connor to adjourn into Executive Session. 4 ayes.

Following the Executive Session, the Commission adjourned until 9:00 a.m. on Tuesday, June 26, 2001.

Jody Hilmoie, Deputy Auditor