

THE MINNEHAHA COUNTY COMMISSION CONVENEED IN JOINT SESSION WITH THE SIOUX FALLS CITY COUNCIL AT 5:00 P.M., October 15, 2001, pursuant to adjournment on October 9, 2001. Commissioners present were Zweep, Kolbe, Twedt, O'Connor and Pekas. Jody Hilmoe, Deputy Auditor, was also present.

City Council Members present were: Baker, Gleason, Jamison, Kavanaugh, Kelly, Rust, and Mayor Hanson. Council Members Grevlos and Smith absent.

Chairman Zweep called the meeting to order.

#### ARCHIVE STORAGE COMMITTEE

Council Member Jamison explained that formal appointment of a Centralized Archive Storage Committee is needed, after which the committee will make recommendations to the City, County and Sioux Falls School District regarding archive records storage. Library Director Jim Dertien stressed the importance of proper records management, including issues such as accessibility and the format in which they are to be stored. He stated that the records storage program may later include school districts other than Sioux Falls as well as other local government entities, and that options for storage facilities include the Public Safety Building and leasing of private facilities. He noted that they missed the last grant cycle, but plan to apply for grant funds in the spring of 2002 to develop the plan. City Clerk Dianne Metli stated that liability, size of facility and cost are all factors being considered. MOTION by Kolbe, seconded by Pekas to approve Resolution MC01-62. 5 ayes. City concurred.

#### RESOLUTION MC01-62

#### ESTABLISHING A CENTRALIZED ARCHIVE STORAGE COMMITTEE

THEREFORE BE IT RESOLVED BY THE CITY OF SIOUX FALLS, SD, MINNEHAHA COUNTY, SD AND SIOUX FALLS SCHOOL DISTRICT 49-5: that City, County, and School District hereby establish a centralized archive storage committee to recommend to the City, County, and School District suitable storage, maintenance, and retrieval procedures and facilities for public records.

The members of the committee shall be as follows:

Dianne Metli, Chair	City Clerk	
Jim Dertien		Director of Siouxland Libraries
Marlene Wolfe		County Register of Deeds
Bill Smith		School District - Director of Instructional Support Services
Bill Hoskins		Director of Siouxland Heritage Museums
Kari Kohlhoff		Siouxland Heritage Museums, Curator of Collections
Gary Olson		Augustana College Professor of History

Dated this 15th Day of October, 2001

APPROVED BY  
Gary Hanson, Mayor

ATTEST:  
Dianne Metli, City Clerk

BOARD OF COUNTY COMMISSIONERS  
James Zweep, Chairman

ATTEST:  
Jody Hilmoe, Deputy Auditor

SIOUX FALLS SCHOOL DISTRICT 49-5  
Dr. Jack Keegan, Superintendent

ATTEST:  
Todd Vik, Business Manager

MOTION by Kolbe, seconded by Pekas to adjourn until the regular Commission Meeting at 9:00 a.m. on October 16, 2001. 5 ayes.

Jody Hilmoe, Deputy Auditor