

12/4/2001

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., December 4, 2001, pursuant to adjournment on November 27, 2001. Commissioners present were: Zweep, Kolbe, O'Connor, Twedt and Pekas. Also present were Jody Hilmoe, Deputy Auditor, and Gary Colwill, Deputy State's Attorney.

Chairman Zweep called the meeting to order.

APPROVE MINUTES

MOTION by Pekas, seconded by Kolbe to approve the Minutes for November 27, 2001. 5 ayes.

VOUCHERS TO BE PAID

MOTION by O'Connor, seconded by Twedt to approve the following bills for payment and November salaries. 5 ayes.

ALFORD TIRE COMPANY	VAR. DEPTS	1,975.56	AMERICAN BUSINESS FO	TREASURER	1,135.10
ANACON LEASING, INC.	SHERIFF	351.80	ANDERSON, ELWOOD	SU OF POOR	330.00
ARGUS LEADER	VAR. DEPTS	897.55	ARNOLD MURRAY CONSTR	SU OF POOR	330.00
ATD-AMERICAN CO.	JUV DET CN	347.27	AVERA MCKENNAN HOSPI	VAR. DEPTS	6,513.58
AVERA MCKENNAN HOSPI	ST ATTY	204.70	BAUMGARTNER TREES &	MUSEUM	60.00
BP PRODUCTS NORTH AM	SU OF POOR	137.34	BROWN & SAENGER	VAR. DEPTS	586.30
BUHL'S TOWEL &/DUDLE	HIWAY CONS	32.18	BUTLER MACHINERY COM	HIWAY CONS	56.47
BYRE, JONN E	SU OF POOR	400.00	CAMPBELL SUPPLY CO.,	VAR. DEPTS	324.64
CATERING BY MARLIN'S	CORRECTION	7,218.95	CELLULAR ONE	VAR. DEPTS	1,807.21
CENTURY BUSINESS PRO	TREASURER	31.96	CHEMCO, INC.	FACILITIES	157.58
CHERRY TREE / BECKMA	SU OF POOR	400.00	CITY GLASS & GLAZING	SU OF POOR	1,092.00
CLASSIC CLEANERS	CORRECTION	20.00	CLEVELAND HEIGHTS AP	SU OF POOR	300.00
CONCRETE MATERIALS	HIWAY CONS	9,287.21	COPE PLASTICS, INC.	MUSEUM	344.12
COUNTRY VIE W MOBILE	SU OF POOR	47.00	CUMBERLAND APTS. II	SU OF POOR	300.00
DAKOTA DENTAL/TIMOTH	CORRECTION	1,265.00	DAKOTA SECURITY SYST	JUV DET CN	5.05
DANKO MES, INC.	EMER MGMT	1,410.00	EDMUNDS BRAKE & ALIG	SHERIFF	57.00
ELECTRIC INNOVATIONS	FACILITIES	45.00	ETC. SIOUX FALLS / A	MUSEUM	1,600.00
EVANS, JERALD L	SU OF POOR	280.00	GALLS, INC.	METRO-911	35.97
GENZLINGER, JANEEN	COURT SYS.	1,098.00	GOEDE, DANIEL J, D.D	SU OF POOR	16.86
GRAHAM TIRE CO. - DO	SHERIFF	505.17	GRAYBAR ELECTRIC CO.	METRO-911	96.24
GREENPOINT CREDIT	SU OF POOR	200.00	GUZMAN, SANDRA V	COURT SYS.	200.00
HANCOCK FABRICS, INC	CNTY EXTEN	278.95	HEALTHWORKS/EASTERN	CORRECTION	640.00
HILLYARD	FACILITIES	187.32	HOLIDAY MOBILE PARK/	SU OF POOR	205.00
HOLMOE, DAVE	SU OF POOR	200.00	HOLZBAUER, OWEN	SU OF POOR	400.00
HOTEL ALEX JOHNSON	TREASURER	70.00	HOWES OIL CO., INC.	HIWAY CONS	5,092.00
HOWIE'S SERVICE CENT	HIWAY CONS	4.10	HY-VEE FOOD STORE #1	JUV DET CN	12.00
HY-VEE FOOD STORES,	SU OF POOR	87.29	ICI DULUX PAINT CENT	SU OF POOR	296.20
INTERSTATE OFFICE PR	VAR. DEPTS	915.89	J.H. LARSON COMPANY	FACILITIES	282.75
JAMAR TECHNOLOGIES,	HIWAY CONS	8,631.72	JANITOR'S CLOSET	HIWAY CONS	63.54
JAY EGGE AUTOMATIC S	EMER MGMT	1,311.56	JOHNSON FEED, INC.	HIWAY CONS	772.32
JOHNSON, JUDITH G	COMMISSION	10.00	KERSH, YEVGENIYA	COURT SYS.	25.00
KINKO'S, INC.	METRO-911	124.60	KMART PHARMACY #7318	SU OF POOR	262.90
KOHL'S DEPARTMENT ST	JUV DET CN	29.99	LANE, TED	SU OF POOR	300.00
LASSEGARD, SAMUEL C.	SU OF POOR	880.00	LEWIS DRUGS	JUV DET CN	2.42
LITHIA AUTOMOTIVE, I	CORRECTION	129.81	LORTON DATA	TREASURER	172.52
MABEE, LEE M, JR., M	CORRECTION	35.66	MAILWAY PRINTERS	MUSEUM	158.00
MALLOY ELECTRIC BEAR	JUV DET CN	42.96	MATHISON COMPANY	MUSEUM	1,517.45

MATTHEW BENDER & CO.	ST ATTY	12.74	MCKENNAN CAMPUS PHAR	SU OF POOR	17.63
MEDICAL PRIORITY CON	METRO-911	4,349.25	MEDICAL X-RAY CENTER	CORRECTION	474.37
MIDWEST OFFICE EQUIP	JUV DET CN	129.05	MINNEHAHA CNTY JUV D	JUV DET CN	82.65
MORSTAD, KIM	JUV DET CN	88.65	MOTOROLA, INC.	METRO-911	345.09
NIES PROPERTIES, LLC	SU OF POOR	400.00	NORTON-FROEHLICH SAN	SU OF POOR	83.18
OAKWOOD ESTATES/INVE	SU OF POOR	277.50	ONSTAD, CHERYL L	SU OF POOR	150.00
OSCAR'S MINI-STORAGE	MUSEUM	149.00	PARSONS EQUIPMENT CO	MUSEUM	2,311.60
PENNINGTON CNTY SHER	ST ATTY	34.50	PETERSON, PAMELA J	SU OF POOR	425.00
PITNEY BOWES, INC	TREASURER	595.00	POLK CITY DIRECTORY	VAR. DEPTS	2,232.00
POWDERHOUSE PARK/FOS	SU OF POOR	235.00	PRAIRIE PUBLICATIONS	COMMISSION	332.97
PROFILE EVALUATIONS,	METRO-911	1,100.00	RICHARD-EWING EQUIPM	CORRECTION	310.39
ROCHESTER ARMORED CA	TREASURER	252.17	ROSENBERG, CRAIG	CNTY EXTEN	160.26
ROUST, SUE	ELEC AUDIT	166.34	SANNER, MELANIE JO	DIR. EQUAL.	5.00
SCHOENEMAN BROS. CO.	VAR. DEPTS	45.42	SD COOPERATIVE EXTEN	CNTY EXTEN	8.46
SD STATE BAR	ST ATTY	4,350.00	SDSU AGBIO COMMUNICA	CNTY EXTEN	74.85
SF TWO WAY RADIO SER	METRO-911	790.29	SIOUX EMPIRE FCU / V	CORRECTION	866.61
SIOUX FALLS FORD, IN	SHERIFF	536.51	SIOUX FALLS UTILITIE	VAR. DEPTS	3,443.50
SIOUX VALLEY HOSPITA	SU OF POOR	13,670.09	SIOUX VALLEY HOSPITA	ST ATTY	92.50
SIOUX VALLEY SWELEC	METRO-911	2.00	SIOUXLAND ORAL & MAX	SU OF POOR	58.97
SISSON PRINTING, INC	EMER MGMT	176.80	SNAP-ON INDUSTRIAL	HIWAY CONS	798.55
SOMERSET PARTNERSHIP	SU OF POOR	330.00	SOUTHEAST SD VISITOR	MUSEUM	2,605.00
STREICHER'S	SHERIFF	1,531.35	STURDEVANT'S AUTO PA	HIWAY CONS	604.44
SYCAMORE COURT APTS/	FEMA FUND	350.00	THE EYE DOCTORS, P.C	CORRECTION	1,026.00
THORIN, DEYANIRA T	COURT SYS.	108.32	TILBERG, MICHELLE	CNTY EXTEN	62.88
TURNING POINT	JUV DET CN	225.00	US POSTMASTER	TREASURER	4,826.47
VAN LIERE, ROY	HIWAY CONS	19.20	VANVELDHUIZEN, JILL	MUSEUM	116.00
VELVET UNIFORMS, INC	VAR. DEPTS	616.36	WAARA, BILLIE JO	TREASURER	46.00
WALGREENS PHARMACY #	SU OF POOR	15.00	WALGREENS PHARMACY #	SU OF POOR	30.38
WELLMARK, INC.	SU OF POOR	209.73	WESTBROOKE APTS/INVE	SU OF POOR	300.00
WHEELCHAIR EXPRESS,	SU OF POOR	110.00	WHITNEY, DENNIS	DIR. EQUAL.	5.96
WORKING SMART	SU OF POOR	66.95	XCEL ENERGY, INC.	SU OF POOR	732.11
COMMISSION	SALARIES	19,374.66	AUDITOR	SALARIES	32,723.77
TREASURER	SALARIES	49,836.20	DATA PROCESSING	SALARIES	55,864.22
STATES ATTORNEY	SALARIES	130,024.60	PUBLIC DEFENDER	SALARIES	85,021.73
PUBLIC ADVOCATE	SALARIES	16,661.52	FACILITIES	SALARIES	51,499.22
EQUALIZATION	SALARIES	62,819.28	REGISTER OF DEEDS	SALARIES	38,834.66
VETERANS SRVC OFCR	SALARIES	3,665.14	HUMAN RESOURCES	SALARIES	12,409.81
SHERIFF	SALARIES	568,724.04	JUVENILE DET CTR	SALARIES	158,503.87
METRO COMMUNICATIONS	SALARIES	153,295.84	HIGHWAY	SALARIES	105,004.57
WELFARE	SALARIES	41,703.46	EXTENSION	SALARIES	11,686.43
MUSEUM	SALARIES	55,984.86	PLANNING	SALARIES	30,832.79

PERSONNEL

MOTION by O'Connor, seconded by Pekas to authorize the conversion of one Deputy Sheriff position to one Deputy Sheriff Sergeant in the Sheriff's Office effective 12-08-01. 5 ayes.

MOTION by Twedt, seconded by Kolbe to approve the following personnel changes. 5 ayes.

1. To amend the hire date of Vicki Fuglsby, Records Clerk I for the Register of Deeds Office, to be effective 11-27-01.
2. To accept the resignation of Kimberly Koedam as Juvenile Correctional Worker for the Juvenile Detention Center effective 11-27-01.

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3. To promote Jason Adams to Deputy Public Defender III (48/01) for the Public Defender's Office at \$1739.93 biweekly effective 12-4-01.
4. To promote Mark Jastram to Correctional Officer II (25/1) for the Sheriff's Office (Jail) at \$12.3253 per hour effective 12-8-01.
5. To promote Clayton McIlravy to Deputy Sheriff Sergeant (39/4) for the Sheriff's Office \$20.0274 per hour effective 12-08-01.
6. To promote Scot Pfeifer to Deputy Sheriff Sergeant (39/5) for the Sheriff's Office \$20.7240 per hour effective 12-08-01.
7. To hire Kevin DeNeui as Tax & License Clerk I (12/2) for the Treasurer's Office at \$9.3883 per hour effective 12-5-01.
8. To amend the resignation date of Anita Davis, part time Tax & License Clerk I for the Treasurers Office, to 11-30-01.
9. To accept the resignation of Sharon Koepke as Juvenile Correctional Worker for the Juvenile Detention Center effective 11-29-01.

Step increases:

1. Timothy Rust--Training Officer--Metro Communications--27/2 to 27/3 12-09-01--\$14.2441 per hour
2. Kenneth Schaff--Correctional Officer I--Sheriff(Jail)--21/1 to 21/2 11-27-01--\$11.7244 per hour
3. Scot Pfeifer--Deputy Sheriff--Sheriff--34/6 to 34/7 12-6-01--\$19.5483 per hour

NOTICES

MOTION by O'Connor, seconded by Twedt to Authorize the County Auditor to Publish Notice to Bidders for One (1) New Utility Tractor for the Weed and Highway Departments. 5 ayes.

MOTION by Twedt, seconded by Kolbe to Authorize the County Auditor to Publish Notice to Bidders for Project MC121BM-02, Asphalt Overlay on Minnehaha County Highway 121. 5 ayes.

LIEN

MOTION by O'Connor, seconded by Kolbe to authorize Hauge Associates to proceed with litigation on DPNO 30255. 5 ayes.

LIEN COLLECTIONS

Pursuant to deferral on November 20, 2001, County Auditor Sue Roust reviewed the following recommendations on lien collections from the committee which includes Commissioner O'Connor, Deputy State's Attorney Gary Colwill and Hugh Grogan: 1) Change the waiting period before sending lien accounts for collection from the current 3 years after last activity (new assistance or payments) to the following - Accounts including legal services only - 1 year since last activity; Accounts including any welfare services - 3 years since last assistance and 1 year since last payment, and 2) All lien statements which are returned as undeliverable will be turned over for collection immediately. She explained the factors identified by the committee which established a distinction between welfare and legal liens. Public Defender Jeff Larson objected to the proposed policy and asked that all liens be treated the same. MOTION by Twedt, seconded by Pekas to approve the lien collection recommendations. 5 ayes.

FACILITATOR PROPOSALS

Proposals were received and opened on November 28, 2001, at 2:00 p.m. for Facilitator Services for Task Force Meetings to study the structure of county government. The following submitted proposals: Short Elliott Hendrickson, Center for Training and Resources at Volunteers of America/Turning Point, Sumption & Wyland, and The Aesoph Group. MOTION by Pekas, seconded by Twedt to defer discussion of a contract to Executive Session. 5 ayes.

SURPLUS

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Ken Headrick, Deputy Sheriff Lieutenant, requested that the Commission declare 3 vehicles surplus for trade-in in conjunction with the bid award for Sheriff's vehicles made on November 27th. He stated that the 1992 Ford Aerostar Van, which was to have been traded needs repairs costing at least \$1200, whereas the trade-in value was only \$300. He recommends soliciting offers from salvage dealers on this vehicle. MOTION by Twedt, seconded by Pekas to declare the following vehicles surplus for trade-in for the Sheriff's Department: 1998 Ford Crown Victoria S/N 2FAFP71WXWX129705 (Asset# 58430) - value \$4110, 1995 Ford Crown Victoria S/N 2FALP71W2SX165899 (Asset# 51200) - value \$1,510, 1993 Ford Explorer S/N 1FMDU34X4PUE00916 (Asset# 46690) - value \$1,000; and to declare the 1992 Ford Aerostar Van S/N 1FMDA41XONZA79573 (Asset# 42540) surplus for salvage. 5 ayes. This action will increase last week's bid award amount by \$300.

TRANSPORTATION PLANNING AGREEMENT AMENDMENT

Austin Eich, Planner with South Eastern Council of Governments (SECOG) requested approval of an amendment to the 2001 Agreement between SECOG and Minnehaha County for Accomplishing the Sioux Falls Area Transportation Planning Process, which will reallocate \$9,834 of funding to SECOG in the CY2001 Unified Planning Work Program. MOTION by Twedt, seconded by O'Connor to approve the amendment. 5 ayes.

STREET VACATION

Ken McFarland, Administrative Assistant, explained that the City of Sioux Falls requests the Commission's approval of a petition to vacate a portion of Dakota Ave between 3rd and 4th Streets, and the alley in Block 21 Brookings & Edmunds Addition. The vacation is needed for the new Police Station. MOTION by O'Connor, seconded by Kolbe to authorize Chairman Zweep to sign the petition to vacate. 5 ayes.

DRAINAGE PERMIT

Phil Kappen, Assistant Planning Director, stated that the Planning Office received a complaint on November 9, 2001, that drainage work was being done on land legally described as the SW1/4 (Ex Tr 1 Nussbaum Addn) Section 29-103-48. The applicant, Allen Sabers, has already done work to reshape two waterways, and has now applied for a permit for the work. The neighboring landowners and the applicant were notified of this meeting, and Planning Staff recommends approval of the permit as the work Mr. Sabers did was maintenance on a grassed waterway. Randy Nordman, neighboring landowner, objected to approval of the permit as the reshaped waterway has caused the water flow to increase onto his land. Mr. Sabers stated that he has already re-seeded the waterway to address this. MOTION by O'Connor, seconded by Pekas to approve Permit# 01-63 for Allen Sabers. 5 ayes.

MOTION by Kolbe, seconded by Pekas to adjourn into executive session. 5 ayes.

Following the Executive Session, the Commission adjourned until 9:00 a.m. on Tuesday, December 11, 2001.

Jody Hilmoe, Deputy Auditor