

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., January 21, 2003, pursuant to adjournment on January 14, 2003. Commissioners present were: Pekas, Twedt, Hajek, Kolbe, and Zweep. Also present were Jody Hilmo, Deputy Auditor, and Gary Colwill, Deputy State's Attorney.

Chairman Pekas called the meeting to order.

MINUTES

MOTION by Hajek, seconded by Zweep to approve the Minutes for January 14, 2003. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Twedt, seconded by Kolbe to approve the following bills for payment. 5 ayes.

A & B BUSINESS EQUIP	VAR. DEPTS	1,072.88	ADAMS ADVERTISING &	PUB. DEF.	161.65
ADVANCED SYSTEMS CON	INFO SVCS	750.00	AHRENDT, CYNTHIA J	COURT SYS.	1,635.30
AIPPERSPACH, EARL	SU OF POOR	510.00	AMERICAN BUSINESS FO	TREASURER	1,656.99
ANACON LEASING, INC.	PUB. DEF.	262.00	ANESTHESIOLOGY ASSOC	CORRECTION	160.00
APPLIED COMMUNICATIO	INFO SVCS	16,646.00	ARGUS LEADER	VAR. DEPTS	575.26
AT & T	CORRECTION	22.95	AVERA MCKENNAN HOSPI	VAR. DEPTS	2,829.84
BARNETT INSURANCE, I	AUDITOR	60.00	BEST BUSINESS PRODUC	VAR. DEPTS	385.60
BIGGIES SUBS & CLUBS	MUSEUM ENT	22.35	BLOMBERG, RICK N	SU OF POOR	212.50
BP PRODUCTS NORTH AM	SU OF POOR	57.28	BRENTWOOD APARTMENTS	SU OF POOR	450.00
BRIDGEWOOD ESTATES I	SU OF POOR	440.00	BRISTOW, BOYD	MUSEUM ENT	150.00
BROOKSHIRE APTS / JO	SU OF POOR	205.00	BROWN & SAENGER	VAR. DEPTS	509.08
BUREAU OF INFORMATIO	REG DEEDS	84.00	BUSINESS AVIATION SC	PLAN & ZON	97.00
BUTLER LAW OFFICE, P	COURT SYS.	2,146.36	CBM FOOD SERVICE	CORRECTION	6,132.56
CELLULAR ONE STORE	COMMISSION	34.99	CENTER FOR FAMILY ME	CORRECTION	2,418.90
CENTURY BUSINESS PRO	VAR. DEPTS	91.08	CHERRY TREE / BECKMA	SU OF POOR	162.00
CITY CENTRE HOTEL CO	COURT SYS.	282.21	CLINICAL LABS OF THE	CORONER	372.41
COCA-COLA BOTTLING C	REG DEEDS	17.10	COMMON - A USERS GRO	INFO SVCS	125.00
CORTRUST BANK	VAR. DEPTS	207.80	COTA, JOAN	SU OF POOR	510.00
CROOKS FIRE DEPT	HAZMAT GRA	800.00	CULLIGAN WATER CONDI	METRO-911	84.00
CUMBERLAND APTS. I	SU OF POOR	300.00	CUNNINGHAM, LLOYD B	SU OF POOR	380.00
DAKOTA SURGICAL, LTD	CORRECTION	39.20	DANIELS-OLSEN BLDG P	MUSEUM	13.00
DECISIONONE CORPORAT	INFO SVCS	1,438.90	DEDRICK, DANA	MUSEUM ENT	150.00
DEE BEE MANAGEMENT-L	SU OF POOR	450.00	DELUX MOTEL / DAKOTA	SU OF POOR	240.00
DIALNET	VAR. DEPTS	1,207.45	DIGITAL DESCRIPTOR S	INFO SVCS	5,080.15
DUST TEX SERVICE, IN	MUSEUM MTC	12.12	EARSAY	PUB. DEF.	33.75
EAST PARK APTS / SYC	SU OF POOR	750.00	EDMUNDS BRAKE & ALIG	SHERIFF	310.50
EGGUM, PHILLIP	SECURITY DEP REFUND	150.00	ENGBRECHT, ROGER	SU OF POOR	350.00
ENGELGAU, ELAINE	COURT SYS.	54.00	FALK, ALEX	SU OF POOR	450.00
FALLS INVESTMENT, IN	SU OF POOR	400.00	FIRST NATIONAL BANK	SU OF POOR	680.00
FOUNTAIN RIDGE INVES	SU OF POOR	300.00	FRAMERS SUPPLY CO.	MUSEUM	21.22
FRONTIER	METRO-911	176.47	GALLAND LEGAL CLINIC	COURT SYS.	991.60
GANSZ, KEVIN	MUSEUM ENT	109.37	GIBSON, BEVERLY	MUSEUM ENT	200.00
GLASFORD, TARA L	COURT SYS.	1,855.90	GOEBEL PRINTING, INC	METRO-911	3.66
GOLDEN & LIAS	COURT SYS.	911.20	GRAHAM TIRE CO. - DO	MUSEUM	25.53
GRAYBAR ELECTRIC COM	FACILITIES	232.50	GUZMAN, SANDRA V	VAR. DEPTS	287.50
HANDER, INC	SU OF POOR	448.29	HANSON, MICHAEL W	COURT SYS.	4,899.97
HAROLD'S PHOTO CENTE	VAR. DEPTS	178.23	HEGG, BILL	SU OF POOR	340.00
HEWLETT-PACKARD COMP	VAR. DEPTS	1,164.00	HILLYARD, INC.	JUV DET CN	628.40
HOSKINS, WILLIAM J	MUSEUM ENT	109.95	HTE, INC.	INFO SVCS	5,198.00
HURTGEN, TIMOTHY T	SU OF POOR	1,190.00	HY-VEE PHARMACY #163	SU OF POOR	72.48
INT'L ASSN OF ASSESS	DIR. EQUAL.	137.00	INT'L ASSN OF CHIEFS	METRO-911	100.00
INT'L PERSONNEL MANA	CORRECTION	1,295.00	INTERSTATE OFFICE PR	VAR. DEPTS	6,796.37
IOWA PAINT MANUFACTU	MUSEUM MTC	14.51	JAYMAR BUSINESS FORM	AUDITOR	855.46
JOHNSON, BRENDAN	ST ATTY	190.00	JOHNSTON, ROGER	SU OF POOR	440.00
JUBILEE FOODS	COMMISSION	115.00	KING VISUAL TECHNOLO	MUSEUM ENT	25.50
KOHL'S DEPARTMENT ST	JUV DET CN	312.93	KONE, INC.	MUSEUM MTC	98.70

KREISERS, INC.	HUMAN RES.	200.85	KTTW-FOX-TV	MUSEUM STO	300.90
KUEMPER, NICHOLE	JUV DET CN	73.49	LAMMI, LINDA	SU OF POOR	350.00
LANDBORG, RICHARD J	SU OF POOR	725.00	LANGUAGE LINE SERVIC	METRO-911	214.22
LCM PATHOLOGISTS, P.	CORONER	24.50	LEESCH, JERALD K	SU OF POOR	400.00
LEWIS DRUGS	VAR. DEPTS	20,458.35	LINCOLN COUNTY SHERI	ST ATTY	81.90
LOCKE AUTO ELECTRIC	CORRECTION	137.18	MALLOY ELECTRIC BEAR	FACILITIES	45.64
MEADOWLAND APTS/SF L	SU OF POOR	213.00	MEINDERS, RAY	SU OF POOR	315.00
MENARDS	VAR. DEPTS	174.99	MERIDIAN TRAVEL II,	EMER MGMT	573.50
METROPOLITAN INFORMA	INFO SVCS	500.00	MEYERS, DIANE	GEN FUND B	229.00
MICHAEL'S PURPLE PET	FACILITIES	75.00	MIDAMERICAN ENERGY C	VAR. DEPTS	1,347.94
MIDWEST ALARM COMPAN	MUSEUM MTC	242.48	MILLER FUNERAL HOME,	SU OF POOR	1,850.00
MINNEHAHA CNTY PUB D	PUB. DEF.	119.60	MINNEHAHA CNTY SHERI	SHERIFF	73.78
MOEN, STEPHANIE L	PUB. DEF.	558.90	MORGAN, LARRY	SU OF POOR	440.00
MOTOROLA, INC.	VAR. DEPTS	2,336.17	MURRAY CONSTRUCTION,	SU OF POOR	270.00
NATIONAL REGISTER PU	MUSEUM	209.94	NATIVE SPIRIT PRODUC	MUSEUM	23.00
NELSEN, PETER M	SU OF POOR	340.00	NEXTEL PARTNERS	SHERIFF	38.16
NGUYEN, LAM	PUB. DEF.	12.50	NLADA	PUB. DEF.	1,750.00
NORTH RIDGE APARTMEN	SU OF POOR	765.00	NYBERG'S ACE HARDWAR	MUSEUM MTC	34.39
OVERHEAD DOOR COMPAN	FACILITIES	123.83	PAINTER, STEVEN L	SU OF POOR	300.00
PHILLIPS 66 COMPANY	CORRECTION	67.91	PRAIRIE PUBLICATIONS	VAR. DEPTS	374.77
PRESTO-X-COMPANY	JUV DET CN	64.00	PRODATA COMPUTER SER	INFO SVCS	295.00
QUAIL HOLLOW TOWNHOU	SU OF POOR	418.00	QWEST	VAR. DEPTS	5,184.87
QWEST INTERPRISE	VAR. DEPTS	707.72	RECORD KEEPERS, INC.	PUB. DEF.	94.08
REKSTAD, BRUCE D	SU OF POOR	250.00	RICHMOND APARTMENTS,	SU OF POOR	510.00
RIDGEVIEW APTS., LTD	SU OF POOR	440.00	RIVER RUN APTS / SIO	SU OF POOR	300.00
RIVERVIEW PARK, LTD.	SU OF POOR	180.00	ROKUSEK, JERAD	SU OF POOR	350.00
RONNING COMMERCIAL,	SU OF POOR	350.00	SATURN OF SIOUX FALL	SHERIFF	135.70
SCHEELS ALL SPORTS	METRO-911	11.00	SD ASSN OF COUNTY CO	HIWAY ADMI	37.50
SD DEPT OF HUMAN SER	PUB. DEF.	58.40	SD NEWSPAPER ASSOCIA	COMMISSION	45.51
SD STATE TREASURER	SALES TAX	110.56	SDAO	DIR. EQUAL.	660.00
SDAFCS	CNTY EXTEN	90.00	SECURITY LABS, LTD	INFO SVCS	325.00
SERVALL TOWEL & LINE	MUSEUM ENT	341.18	SF CITY FINANCE	VAR. DEPTS	25.00
SF CITY FINANCE - FU	VAR. DEPTS	507.00	SF TWO WAY RADIO SER	METRO-911	91.25
SHARP, SARAH R	PUB. DEF.	26.97	SHIPLEY'S LAUNDRY &	MUSEUM ENT	28.00
SHOPKO STORE #076	JUV DET CN	126.13	SIGLER FIRE EQUIPMEN	PETTIGREW	165.50
SIOUX EMPIRE FCU / V	CORRECTION	476.00	SIOUX EMPIRE FCU / V	VAR. DEPTS	150.31
SIOUX EMPIRE FCU / V	VAR. DEPTS	376.60	SIOUX FALLS FORD, IN	SHERIFF	526.60
SIOUX FALLS SCHOOL D	EMER MGMT	12.00	SIOUX FALLS TOWER &	METRO-911	316.33
SIOUX FALLS UTILITIE	VAR. DEPTS	90.18	SIOUX VALLEY HOSPITA	CORONER	291.00
SIOUXLAND RENAISSANC	SECURITY DEP REFUND	300.00	SLUMSKIE, JULIE A	SU OF POOR	340.00
SMITH PUBLISHING CO.	AUDITOR	759.26	SMITH, CHARLEY	MUSEUM ENT	200.00
STAN HOUSTON EQUIPME	FACILITIES	9,125.00	STREICHER'S	LAW ENF GR	1,307.95
TECHNICAL ASSOCIATES	PUB. DEF.	1,025.18	THORIN, DEYANIRA T	VAR. DEPTS	100.00
THORSTENSON, MARVIN	SHERIFF	86.88	TIMBERLAND VILLAGE A	SU OF POOR	350.00
TOWN PARK I APTS	SU OF POOR	100.00	TRI-AD ACTUARIES / G	SU OF POOR	374.51
U.S. BANK TRUST NATI	BUILD FUND	1,200.50	UNITED PARCEL SERVIC	VAR. DEPTS	29.47
US POSTAL SERVICE	CNTY EXTEN	132.09	VALLEY WEST APARTMEN	SU OF POOR	450.00
WALGREENS PHARMACY #	SU OF POOR	132.49	WALTER, MICHELLE W	SU OF POOR	350.00
WASTE MANAGEMENT OF	FACILITIES	296.22	WATERBURY FLOOR COVE	EMER MGMT	2,600.00
WESSEL, DELORES	SU OF POOR	500.00	WEST GROUP	VAR. DEPTS	2,226.50
WEST POINTE TOWNHOU	SU OF POOR	640.00	WILKES, JEFF	DIR. EQUAL.	248.82
WOODBURY COUNTY SHER	ST ATTY	16.50	WORKING MOTHER	CNTY EXTEN	7.97
WRITTEN HERITAGE	MUSEUM	26.90	XCEL ENERGY, INC.	VAR. DEPTS	3,771.25
YES DISTRIBUTING, IN	FACILITIES	99.86	YUNGWIRTH, DENNIS	SU OF POOR	350.00

REPORTS

The following reports were received and placed on file in the County Auditor's Office: Minnehaha County Sheriff's Department Monthly Report, December 2002; Register of Deeds Official Statements of Marriage, Transfer and Recording Fees Collected all for December 2002.

PERSONNEL

MOTION by Zweep, seconded by Kolbe to approve the following personnel changes. 5 ayes.

1. To promote Kent McIntire to CAD/9-1-1 Data Manager (14/4) for Metro Communications at \$19.050 per hour effective 2-3-03.
2. To hire Joseph Harmon as Deputy Sheriff (12/1) for the Sheriff's Office at \$15.673 per hour effective 1-27-03.
3. To hire Joseph Hayes as Deputy Sheriff (12/1) for the Sheriff's Office at \$15.673 per hour effective 1-27-03.
4. To hire Craig Olson as Deputy Sheriff (12/1) for the Sheriff's Office (Jail) at \$15.673 per hour effective 1-27-03.
5. To hire Elliot Crayne as Deputy Sheriff (12/1) for the Sheriff's Office at \$15.673 per hour effective 2-3-03.
6. To hire William Wasserman as part time Protective Services Worker for the Sheriff's Office at \$11.00 per hour effective 1-22-03. (Fingerprinting)
7. To hire John Mataya as part time Deputy Sheriff (12/2) for the Sheriff's Office at \$16.299 per hour effective 1-21-03.
8. To hire Candice Geick as part time Tax & License Clerk (4/3) for the Treasurer's Office at \$10.050 per hour effective 1-21-03.
9. To grant leave without pay (FMLA) to Stephanie Jenner, Collections Assistant for the Museum, from 1-21-03 through 2-18-03.

Step increases:

1. Gerald Winter--Deputy Sheriff--Sheriff--12/11 to 12/12 1-19-03--\$20.259 per hour
2. Scott Hacking--Correctional Officer II--Sheriff--10/3 to 10/4 1-8-03--\$15.531 per hour
3. Julie Tighe--Correctional Officer II--Sheriff--10/1 to 10/2 1-3-03 \$14.640per hour
4. Staci Eggert--PT Deputy Sheriff--Sheriff--12/11 to 12/12 1-16-03--\$20.259 per hour
5. Monica Lawrence--Deputy State's Attorney III--State's Attorney--21/1 to 21/2 1-2-03--\$1901.20 biweekly
6. Gerald Lang--Equipment Engineer--Facilities--13/4 to 13/5 1-24-03--\$18.534 per hour

DIVERSITY COMMITTEE REPORT

Wes Garcia, of the Diversity Committee introduced Diversity Committee members in attendance and presented the Diversity Committee Annual Report. He noted that a video on how to deal with people with disabilities had been shown to election poll workers in 2002. The Facilities Department installed an automatic door on the main west side entrance to the Administration Building. The inspiration for this improvement came from the Diversity Committee and County Commission. The Diversity Committee has worked with Museum staff to draft an accurate history of Minnehaha County for our website. They hope to have it up by March.

NOTICES

The East Dakota Water Development District Meeting will be held January 23, 2003 at 9:00 a.m.

CHANGE ORDER

Bob Winkels, Project Manager, explained change order #7 for the Jail Project. MOTION by Zweep, seconded by Pekas to approve and authorize the Chairman to sign Change Order #7 (+ \$14,628) for Gil Haugen Construction for the General Contract for the Jail Project for a new contract sum of \$14,964,464.00. 5 ayes. Mr. Winkels stated that the major work on the jail should be completed on March 1st. Steve Reecy, Jail Administrator, stated that they anticipate that operations will be moved to the new jail by May 1st, and also noted that they plan to hold tours for various groups at that time.

BID AWARDS

On January 9, 2003, at 2:15 p.m. bids were received for Inmate Clothing and Bedding Items for the Minnehaha County Jail Project. Bids were received from: Robinson Textiles - Incomplete Bid, Bob Barker Co. - \$29,485.00. Project Manager Bob Winkels recommended award to the low bidder, Bob Barker Co. MOTION by Twedt, seconded by Zweep to award the bid for Inmate Clothing and Bedding Items for the Minnehaha County Jail Project to Bob Barker Co. for a total bid of \$29,485.00. 5 ayes.

On January 9, 2003, at 2:00 p.m. bids were received for Stackable Arm Chairs, Task Chairs and Tables for the Minnehaha County Jail Project. Bids were received from: Interstate Office Products - Incomplete bid, Moduform, Inc. - \$40,787.95, and Norix Group, Inc. - \$56,151.60. Project Manager Bob Winkels recommended award to the low bidder, Moduform, Inc. MOTION by Zweep, seconded by Hajek to award the bid for Stackable Arm Chairs, Task Chairs and Tables for the Minnehaha County Jail Project to Moduform, Inc. for a total bid of \$40,787.95. 5 ayes.

JAIL PURCHASES

Project Manager Bob Winkels made recommendations on several purchases for the new jail for which a formal bidletting was not required. MOTION by Kolbe, seconded by Zweep to purchase 17 televisions and 3 compact refrigerators from Best Buy for \$4,886.38. 5 ayes. MOTION by Twedt, seconded by Zweep to purchase 128 dormitory bunks and 400 mattresses from the SD Penitentiary for \$39,000. 5 ayes. MOTION by Zweep, seconded by Twedt to purchase 2 commercial washers and 2 commercial dryers from Richard-Ewing Equipment Co. for \$11,820.00. 5 ayes. MOTION by Hajek, seconded by Kolbe to accept the following quote: extension of telephone system to the new jail and the City's Law Enforcement Center, plus recabing for phone and data in the renovated PSB and new jail, DialNet, \$17,363, and to reserve \$7,000 for additional cabling between the buildings if required. 5 ayes.

MOTION by Zweep, seconded by Kolbe to authorize spending up to \$21,920 for miscellaneous equipment for the new jail. 5 ayes.

MOTION by Hajek, seconded by Zweep to approve paying for an updated I.S. alarm system for \$1900 out of miscellaneous funds. 5 ayes.

BID AWARD

On January 8, 2003, at 2:00 p.m. bids were received for Renovations to the Existing Bleachers in the Expo Building at the W. H. Lyon Fairgrounds. The following bids were received: Swift Contractors, \$82,445; Ron Anderson Construction Inc., \$100,000; Jans Corporation, \$85,500; BHI Inc., \$92,231; Breck Bros. Construction Co. Inc., \$52,447; Jarrod Smart Construction, \$88,481.11; Smith & Smith Construction Inc., \$92,898; Peska Construction, \$109,000; Beckman Construction, \$137,750; Beck & Hofer Construction, \$92,000; GA Johnson Construction Inc., \$92,000; Contracting Unlimited Inc., \$91,349.25. Sue Salter, Fair General Manager, recommended award of the bid to Breck Bros. Construction Co. Inc. as the low bidder. She stated that she has met with Breck Bros. and ensured that, as their bid was so much lower than the next low bid, they intended to honor their bid and not withdraw it. Deputy State's Attorney Gary Colwill asked that the Commissioners' motion include waiving the bid irregularity that the bid security provided was in the form of a corporate check. Commissioner Hajek noted that they have now filed a performance bond which further secures their bid. MOTION by Kolbe, seconded by Twedt to award the bid for Renovations to the Existing Bleachers in the Expo Building at the W. H. Lyon Fairgrounds to Breck Bros. Construction Co. Inc. for \$52,447, waiving the bid irregularity, and to concur with the general construction contract with Breck Bros., the contract for Architectural Services between the Sioux Empire Fair Association and TSP Architects, and the contract for Engineering Services between the Sioux Empire Fair and Structural Engineering Associates. 5 ayes.

BOUNDARY CHANGE

Dr. Bill Smith, Director of Instructional Support Services for the Sioux Falls School District, was present to request approval of a resolution setting the effective date for a minor boundary change. MOTION by Zweep, seconded by Twedt to approve Resolution MC03-04. 5 ayes.

RESOLUTION MC03-04
School District Minor Boundary Change

WHEREAS: SDCL Section 13-6-84 and Section 13-6-86 allow for school district minor boundary changes when all statutory and factual requirements are met; and the Harrisburg School District No. 41-2 and the Sioux Falls School District No. 49-5 desire to change the boundaries of their respective districts in accordance with the provisions of state law and,

WHEREAS: by Action 33408, adopted January 13, 2003, the Sioux Falls School District passed a Resolution to Make a Minor Boundary Change in conjunction with the Harrisburg School District, and

WHEREAS: in accordance with the Amended Tax Revenue Sharing Agreement Between Sioux Falls School District 49-5 and Harrisburg School District 41-2, the following property located in Lincoln County, South Dakota shall be removed from the Harrisburg School District and transferred to the Sioux Falls School District:

The North Half of the Southwest Quarter of the Southwest Quarter (N 1/2 SW 1/4 SW 1/4); and the North Half of the Southeast Quarter of the Southwest Quarter (N 1/2 SE 1/4 SW 1/4); and the South Half of the Southeast Quarter of the Southwest Quarter (S 1/2 SE 1/4 SW 1/4), all in Section Twelve (12), Range 100 North, Township Fifty (50) West of the 5th P.M., Lincoln County, South Dakota

NOW THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners that the effective date of the minor boundary change requested by Sioux Falls School District 49-5 and Harrisburg School District 41-2 be effective January 1, 2003.

Dated this 21st day of January 2003.

APPROVED BY THE COMMISSION:

John Pekas
Carol Twedt
James Zweep
Anne Hajek
Robert Kolbe

ATTEST:
Jody Hilmoe
Deputy Auditor

AIR GUARD AGREEMENT

Sheriff Mike Milstead requested the Commission's approval of an amendment to the Joint Security Protection Agreement between the SD Department of Military & Veterans Affairs and Minnehaha County for Air Guard Security. The amendment reflects the increased funding provided by the National Guard Bureau in Washington DC to meet the County's budget for the services provided. MOTION by Twedt, seconded by Zweep to approve the amendment. 5 ayes.

NEW BUSINESS

Ken McFarland, Administrative Assistant, noted that the 2003 Legislature is now in session, and he will be bringing regular updates to the Commission on bills of interest to Minnehaha County.

MOTION by Twedt, seconded by Zweep to adjourn into Executive Session. 5 ayes.

Following the Executive Session, the Commission adjourned until the 5:00 p.m. Joint City/County Meeting today.

Jody Hilmoe, Deputy Auditor