

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., May 13, 2003, pursuant to adjournment on May 6, 2003. Commissioners present were: Pekas, Twedt, Hajek, Kolbe, and Zweep. Also present were Sue Roust, County Auditor, and Gary Colwill, Deputy State's Attorney.

Chairman Pekas called the meeting to order.

#### MINUTES

MOTION by Hajek, seconded by Kolbe to approve the Minutes for May 6, 2003. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Twedt, seconded by Kolbe to approve the following bills for payment. 5 ayes.

#### REPORTS

The following report was received and placed on file in the County Auditor's office: JDC Monthly Statistical Report for April, 2003.

#### PERSONNEL

MOTION by Zweep, seconded by Hajek to approve the following personnel changes. 5 ayes.

1. To hire Kevin Henkel as Deputy Sheriff (12/1) Sheriff's Office at \$15.673 per hour effective 5-22-03.
2. To promote Jaimi VanBochove to Senior Legal Office Assistant (9/2) for the Public Defender's Office at \$13.811 per hour effective 6-8-03.
3. To hire Bill Shatter as temporary Spray Truck Operator for Highway (Weed) at \$9.50 per hour effective 5-12-03 to 10-31-03.
4. To amend the step assignment of Jolynn Harris, Correctional Officer I for the Sheriff's Office (Corrections), to 9/2 at \$13.811 per hour effective 5-3-03.
5. To hire Sandra Kinder as Senior Office Assistant (7/2) for the Auditor's Office at \$12.152 per hour effective 5-27-03. (Transfer from Public Advocate)
6. To increase the hourly rate for Melissa Godber, part time Museum Aide for the Museum, from \$8.00 to \$8.25 per hour effective 5-24-03.

Step increases:

1. Manuel de Castro – Deputy Public Defender I – Public Defender's Office – 17/1 to 17/2 – 5-20-03 – \$1,635.76 biweekly.
2. Cynthia Berreau – Deputy Public Defender III – Public Defender's Office – 21/1 to 21/2 – 5-12-03 – \$1,901.20 biweekly.

3. Traci Smith – Deputy Public Defender III – Public Defender’s Office – 21/2 to 21/3 – 5-12-03 – \$1,977.28 biweekly.
4. Paul Pietz – Deputy Public Defender III – Public Defender’s Office – 21/2 to 21/3 – 5-12-03 – \$1,977.28 biweekly.

#### NOTICES

Notice was received that a hearing on the nomination of Slip Up Creek Homestead to the National Register of Historic Places will be held on June 20<sup>th</sup> at the Dakota Territorial Museum in Yankton..

Notice was received that a public hearing on Project P 0042 (SD 42 and East Side Corridor) will be held June 3<sup>rd</sup> at Washington High School.

MOTION by Zweep, seconded by Twedt to authorize the County Auditor to publish Notice of Hearing on June 3<sup>rd</sup> for a Special On-Sale Wine Dealers License for the Siouxland Renaissance Festival. 5 ayes.

#### BID

Bids were opened on May 12, 2003 for Project MC 50-270-237, Precast Concrete Box Culvert on Co Hwy 115. Bids received were: Graves Construction Co., Inc., \$71,169.70; Holloway Construction Co., Inc., \$62,775.20; Jerke Construction Co., \$38,398.70; Nolz Dragline & Construction, Inc., \$49,805.43 (Engineer’s estimate \$58,721.25). Bob Meister, Highway Superintendent, recommended award to the low bidder. MOTION by Zweep, seconded by Kolbe to award the bid for Project MC 50-270-237 to Jerke Construction Co. in the amount of \$38,38.70. 5 ayes.

#### NEW JAIL

Ken McFarland, Administrative Assistant, and Lieut. Michelle Boyd reported on plans for opening events for the new jail, including a staff and family open house, dedication ceremony and public open house, and a VIP overnight.

MOTION by Hajek, seconded by Twedt to adjourn into Executive Session. 5 ayes. Following Executive Session, the Commission adjourned until 5:00 p.m. on Monday, May 19, 2003.

ATTEST:

APPROVED BY THE COMMISSION:

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Sue Roust, County Auditor

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John Pekas, Chairman