

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M., August 24, 2004, pursuant to adjournment on August 17, 2004. Commissioners present were: Zweep, Twedt, Hajek, Kolbe, and Pekas. Also present were Sandy Kinder, Deputy Auditor, and Gordy Swanson, Chief Civil Deputy State's Attorney.

Chairman Zweep called the meeting to order.

#### MINUTES

MOTION by Hajek, seconded by Kolbe to approve the Minutes for August 16 & 17, 2004. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Hajek, seconded by Kolbe to approve the following bills for payment and August salaries. 5 ayes.

A & B Business Equip	Var. Depts	21.00	A to Z Language Inte	Court Sys.	540.00
Adapco, Inc.	Var. Depts	16,033.68	AGS Publishling	Museum	273.00
American Institution	Juv Det Cn	210.92	American Red Cross	Emer Mgmt	150.00
American Solutions F	Treasurer	4,834.55	AramSCO	Emer Mgmt	63,630.00
Argus Leader	Var. Depts	462.37	Ashbury Apts, Ltd Pa	Human Svcs	525.00
Avera McKennan Hospi	St Atty	296.00	Avera McKennan Hospi	Pub. D.	113.95
Batteries Plus #75	Facilities	33.98	Best Business Produc	Var. Depts	210.13
Bexar County Forensi	St Atty	693.00	Bill's Small Repairs	Human Svcs	935.00
Bob's Lock & Key	Emer Mgmt	80.50	Boyd, Michelle	Correction	144.40
Boyer Trucks Sioux F	Hiway Cons	1,173.03	BP Products North Am	Var. Depts	165.64
Brandon Valley Schoo	Comm.	51.25	Brende & Schroeder L	Court Sys.	1,127.50
Brown & Saenger	Var. Depts	547.68	Campbell Supply Co.,	Juv Det Cn	13.84
CBM Food Service	Correction	17,946.72	Center for Family Me	Correction	40.06
Century Business Pro	Var. Depts	262.97	Checkrite of Sioux F	Treasurer	175.00
Chemco, Inc.	Facilities	2,230.49	City Centre Hotel Co	Court Sys.	151.92
Cobra Administration	Human Svcs	317.58	Cole's Petroleum Inc	Hiway Cons	12,855.21
Colonial Court Apart	Human Svcs	300.00	Communication Servic	Var. Depts	302.50
Concrete Materials	Hiway Cons	53.32	Cumberland Apts. I	Human Svcs	1,050.00
Cyntom Property Mana	Human Svcs	450.00	Dakota Riggers & Too	Hiway Cons	245.10
Dakota Splash	Hiway Admi	117.05	Dialnet / Ahrens Tel	Var. Depts	775.77
Diamond Mowers, Inc.	Hiway Cons	950.17	Diamond Vogel Paint	Facilities	61.11
Donahue, David J	Human Svcs	450.00	DTN Corporation	Cnty Exten	177.00
Eastman Appliance	Human Svcs	175.00	Fireguard Inc.	Emer Mgmt	10,060.00
First Baptist Church	Human Svcs	450.00	Fleetpride / Holt, I	Hiway Cons	53.28
Fremont Industries,	Facilities	1,428.92	G & R Controls	Facilities	1,970.00
G & S Auto	Human Svcs	105.93	Galland Legal Clinic	Court Sys.	769.80
Gateway Rewards Admi	Human Svcs	288.10	Geotek Engineering &	Hiway Cons	204.00
Graham Tire Co. - Do	Var. Depts	1,012.09	Graybar Electric Com	Hiway Cons	88.13
Greentree Services	Human Svcs	284.24	Guzman, Sandra V	Var. Depts	162.50
H & H Properties, LLC	Human Svcs	350.00	Hansen, Betsy	Human Svcs	450.00
Harold's Photo Cente	Var. Depts	36.65	Hauk, Bert	Human Svcs	325.00
Heartland Paper Comp	Emer Mgmt	51.29	Hillyard, Inc.	Facilities	149.74
Hoekstra, Denise A	Court Sys.	851.00	Hofer, Ryan	Human Svcs	230.00
Horsted, Burton	Human Svcs	175.00	Hughes County Sherif	Pub. Adv.	10.50
Hy-Vee Pharmacy #162	Human Svcs	35.09	Interstate Office Pr	Var. Depts	1,375.35
Investors Management	Human Svcs	350.00	J.H. Larson Company	Var. Depts	629.78
Jefferson County She	St Atty	71.17	Jefferson Partners,	Human Svcs	2,298.03
Jim Bork Enterprises	Reg Deeds	125.01	Kappenman, Thomas L	Human Svcs	490.00
Kaubisch, Ardell	Human Svcs	450.00	Kennedy, Ryan	Human Svcs	350.00
Kmart #4041	Juv Det Cn	178.66	Kmart #7306	Museum Ent	55.23
Koopman & Sons Gas C	Hiway Cons	52.00	LaFleur, Sidney J.	Human Svcs	350.00
Landborg, Richard J	Human Svcs	450.00	Language Line Servic	Metro-911	314.90
Lassegard, Samuel C.	Human Svcs	270.00	Lewis Drugs	Var. Depts	21,454.36
Lindstrom, Allen	Human Svcs	300.00	Linweld, Inc.	Hiway Cons	298.59
Lomheim, Darlene	Museum Sto	60.00	Los Angeles County S	St Atty	40.00
Malloy Electric Bear	Hiway Cons	113.43	Marion Manor / Pine	Human Svcs	225.00
Maxwell Food Equipme	Juv Det Cn	78.69	May & Johnson, P.C.	Court Sys.	116.00
Maybee, Rick L	Human Svcs	450.00	Mcgrath, Michael Ph.	Human Svcs	391.20

Medical X-Ray Center	Correction	203.00	Microfilm Imaging Sy	Reg Deeds	690.00
Midamerican Energy C	Human Svcs	412.83	Midcontinent Communi	Cnty Exten	59.70
Midwest Copier Solut	Juv Det Cn	131.00	Munk, Steven	Cnty Exten	30.00
Murray Construction,	Human Svcs	450.00	Myrl & Roy's Paving,	Hiway Cons	62,554.72
Nat'l Partnership/Ju	Juv Det Cn	25.00	Nationwide Advantage	Human Svcs	450.00
New World Systems	Metro-911	23,146.33	Newman, Scott	Fema Fund	500.00
Nextel Partners, Inc	Sheriff	70.61	North Sioux Vending	St Atty	78.00
Northrup Arms Apts/V	Human Svcs	450.00	Office Interiors	Build Fund	3,295.00
Ophthalmology, Ltd	Correction	59.90	Peters, Bryan	Fema Fund	500.00
Phillips 66 Company	Var. Depts	136.55	Plusco Printing & Co	Sheriff	2.00
Pontiac Cadillac of	Var. Depts	130.05	Prairie Publications	Comm.	628.32
Qualified Presort Se	Var. Depts	9,952.27	Qwest	Var. Depts	18,974.30
R & S Sanitation Ser	Hiway Admi	396.00	Rambow, David C	Museum	1,500.00
Randall-Stanley Arch	Build Fund	1,448.00	Refinish Supply Cent	Hiway Cons	655.60
Rinehart, Norman R	Human Svcs	450.00	River Run Apts / Sio	Human Svcs	450.00
River Tower Apartmen	Human Svcs	246.00	Rosenberg, Craig	Cnty Exten	22.94
Roto-Rooter Sewer &	Hiway Cons	67.00	Sand, Raymond & Gene	Hiway Cons	95,077.11
Sanner, Melanie Jo	Dir. Eq.	48.08	SC Clinic Podiatry	Correction	129.96
SD Dept of Human Ser	Var. Depts	55.00	SD Dept of Revenue	St Atty	13.00
SD Federal Property	Hiway Cons	54.00	SD Newspaper Assn Se	Comm.	48.75
SD Secretary of Stat	Culture	15.00	SD State Historical	Museum	45.00
Security Labs, Ltd	Treasurer	166.00	Servall Towel & Line	Var. Depts	80.21
SF Area Humane Socie	Animal Con	2,762.50	SF City Finance - Fu	Var. Depts	7,271.24
SF Two Way Radio Ser	Var. Depts	2,604.00	Shopko Store #076	Juv Det Cn	62.88
Sioux Empire FCU / V	Metro-911	431.25	Sioux Equipment Co,	Hiway Admi	352.50
Sioux Falls Ford, In	Sheriff	648.83	Sioux Falls Mariachi	Museum Ent	400.00
Sioux Falls Utilitie	Var. Depts	462.75	Sioux Valley Hospita	Var. Depts	186.88
Skulls Unlimited Int	Museum	185.95	SourcepCorp	Pub. D.	35.37
St. Michael Cemetery	Human Svcs	148.50	Stern Oil Co., Inc.	Hiway Cons	9,355.68
Stoney Creek Townhou	Human Svcs	900.00	Superior Fence 'N De	Juv Det Cn	1,997.63
TCP Properties, Inc.	Human Svcs	980.00	Thorin, Deyanira T	Var. Depts	275.00
Tomacelli's Pizza	Court Sys.	82.29	Total Security Conce	Pub. D.	2,369.66
TSP Four, Inc	Build Fund	1,202.14	US Postal Service	Court Sys.	625.00
US Postal Service	Cnty Exten	62.93	US Postmaster	Juv Det Cn	370.00
Van's Auto Electric	Hiway Cons	393.00	Vantek Communication	Metro-911	32.50
Vanzanten, Ron J	Human Svcs	595.00	Velvet Uniforms, Inc	Metro-911	47.46
Volunteers of Americ	Juv Det Cn	3,197.50	Wal-Mart Business /	Metro-911	32.80
Wal-Mart Pharmacy #1	Human Svcs	117.93	Walgreens Pharmacy #	Human Svcs	702.56
Walgreens Pharmacy #	Human Svcs	120.09	Walgreens Pharmacy #	Human Svcs	111.98
Washington Pavilion	Comm.	51.15	West Group	Var. Depts	4,377.60
Whitney, Dennis	Dir. Eq.	7.94	Windsor Heights Apar	Human Svcs	450.00
Xcel Energy, Inc.	Var. Depts	8,045.14	Yellow Book USA/McLe	Museum	711.00
Commission	Salaries	13893.35	Auditor	Salaries	24783.66
Treasurer	Salaries	34470.42	Info Svc	Salaries	46417.03
States Atty	Salaries	102556.05	Public Def	Salaries	72933.61
Public Adv	Salaries	17402.23	Facilities	Salaries	41297.36
Equalization	Salaries	49556.57	Reg of Deeds	Salaries	29232.73
Human Resources	Salaries	9426.56	Sheriff	Salaries	559143.10
Juvenile Det	Salaries	122194.68	Metro Comm	Salaries	122350.33
Highway	Salaries	108233.18	Human Serv	Salaries	44142.58
Museum	Salaries	50392.78	Planning	Salaries	22913.46
Extension	Salaries	6633.64			

## PERSONNEL

MOTION by Twedt, seconded by Kolbe to approve the following personnel changes. 5 ayes.

1. To hire Cheri Scharffenberg as temporary Legal Office Assistant I (6/1) for the Public Defender's Office at \$11.214 per hour effective 8-9-04.
2. To accept the resignation of Christopher Oppold as temporary Laborer for the Highway Department effective 8-7-04.
3. To accept the resignation of Tony Johnson and Matt Garner as temporary Laborers for the Highway

Department effective 8-12-04.

4. To hire Chris Becker as temporary Laborer for the Highway Department at \$12.00 per hour effective 8-18-04.
5. To reassign Sydney Green to Juvenile Correctional Officer I (10/8) for the Juvenile Detention Center at \$17.315 per hour effective 8-14-04.
6. To accept the resignation of Michele Irish as Communications Operator for Metro Communications effective 8-19-04.
7. To accept the resignation of Julie Loveland and Eric Trygstad as Interns for the Museum effective 8-20-04.
8. To promote Kelly Schott to Senior Tax & License Specialist (5/4) for Treasurer's Office at \$11.465 per hour effective 8-30-04.
9. To return from military leave Corey Stanley as Deputy Sheriff for the Sheriff's Office effective 8-16-04.
10. To change the status of Michael Brenden, Eric Smith, and Jason Kull, Correctional Officer I for the Sheriff's Office, to full time effective 9-4-04.
11. To promote Phillip Leidholt and Beverly Skyberg to Correctional Officer I (9/1) for the Sheriff's Office at \$13.678 per hour effective 9-4-04.
12. To promote Marvin Merrill and Jeff Watkins to Correctional Officer II (10/2) for the Sheriff's Office at \$15.079 per hour effective 8-28-04.
13. To promote Jonathan Grieme to Air Guard Security Officer II (10/1) for the Sheriff's Office at \$14.499 per hour effective 8-28-04.

Step increases due:

1. Steve Punke – Tax & License Specialist – Treasurer – 4/2 to 4/3, 8-4-04 – \$10.352 per hour
2. Bonnie Costain – Deputy State's Attorney III – State's Attorney – 21/7 to 21/8, 8-15-04 – \$2248.56 biweekly
3. Stacey Tieszen – Caseworker I – Human Services – 11/3 to 11/4, 8-26-04 – \$16.903 per hour
4. Susan Campbell – Caseworker I – Human Services – 11/2 to 11/3, 8-26-04 – \$16.572 per hour
5. Adam Bunger and Phillip Jankowski – Communications Operator – Metro – 9/1 to 9/2, 9-8-04 \$14.225 per hour

NOTICES

Notice was received that a Disinterment and Reinterment Permit was issued for April Olson, Swedona Cemetery, Brandon, South Dakota, to Bethesda Cemetery, Barrett, Minnesota.

MOTION by Twedt, seconded by Hajek to authorize the Auditor to post Notice of Hearing on August 31,

2004, to consider the proposed joint spending plan for the City of Sioux Falls and Minnehaha County for the Law Enforcement Equipment Block Grant.

#### LEASE

Bill Hoskins, Museum Director, requested that the Commission authorize the Chairman to sign a lease renewal agreement between Minnehaha County and the Sioux Valley Genealogical Society for space in the Old Courthouse Museum. Mr. Hoskins explained that the lease is for approximately 600 square feet of office space rent free. The agreement will be valid through December 31, 2004. MOTION by Kolbe, seconded by Hajek to authorize the Chairman to sign the Lease Agreement. 5 ayes.

#### SUPPLEMENTS

MOTION by Hajek, seconded by Pekas to approve the following supplements: \$49,789.17 from the Emergency Management Fund to the Emergency Management budget, representing reimbursement of the DOJ '03 Part I Equipment Grant; \$1,238,000.46 from the E-911 Fund to the Metro Communications budget (state radio system); and \$1,075.00 from the General Fund to the Jail budget (donations of \$1,000 from Sioux Valley Hospital and \$75 from Ken Augspurger for exercise equipment). 5 ayes.

MOTION by Twedt, seconded by Kolbe to supplement \$54,652.32 from the General Fund to the Sheriff's Department budget and \$41,493 to the Jail budget representing reimbursement from a variety of State and Federal Grants. 5 ayes.

#### PURCHASE

Deputy Sheriff Lieutenant Kaci Zwak requested that the Commission authorize the purchase of a 2004 Dodge Durango for \$23,944 off of a bid awarded to Lithia Dodge by the State of South Dakota, contract #14073. Lt. Zwak noted that the purchase will be funded through the 2002 Local Law Enforcement Block Grant. MOTION by Pekas, seconded by Hajek to approve the vehicle purchase for \$23,944. 5 ayes.

#### AGREEMENT

Warden Michelle Boyd requested that the Commission authorize the Chairman to sign an agreement with the US Probation/Pretrial Services Office to house persons under their custody at the Minnehaha County Community Corrections Center. Under the terms of the agreement, the County will charge \$30.00 per day, per person that is housed at the center. The agreement will be valid through October 1, 2004. MOTION by Pekas, seconded by Hajek to authorize the Chairman to sign the Solicitation/Offer/Acceptance Agreement between Minnehaha County and the US Probation/Pretrial Services Office. 5 ayes.

#### OLD BUSINESS

Ken McFarland, Administrative Assistant, updated the Commissioners on the status of the three resolutions that Minnehaha County had submitted to the SDACC Resolutions Committee.

Commissioner Kolbe announced that the remaining property of the Wayne Township Fire Department was disbursed and recorded at the August Fire Chief's meeting.

Commissioners commented on an article related to the funding of a proposed Brandon to Garretson bike trail.

MOTION by Hajek, seconded by Pekas to adjourn into Executive Session. 5 ayes. Following Executive Session, the Commission adjourned until 5:00 p.m. on Monday, August 30, 2004.

APPROVED BY THE COMMISSION:

James Zweep, Chairman

ATTEST:

Sandy Kinder, Deputy Auditor