

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., December 14, 2004, pursuant to adjournment on December 7, 2004. Commissioners present were: Zweep, Twedt, Hajek, Kolbe, and Pekas. Also present were Sandy Kinder, Deputy Auditor, and Gordy Swanson, Chief Civil Deputy State's Attorney.

Chairman Zweep called the meeting to order.

MINUTES

MOTION by Pekas, seconded by Twedt to approve the Minutes for December 7, 2004. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Kolbe, seconded by Hajek to approve the following bills for payment. 5 ayes.

A & B Business Equip	Var. Depts	45.61	Absolute Productions	Var. Depts	550.00
Accurint	Sheriff	64.85	Active Data Systems,	Dir. Eq.	600.00
Alliance Communicati	Metro-911	823.25	American Horticultur	Cnty Exten	9.95
American Polygraph A	Sheriff	125.00	American Solutions F	Treasurer	3,754.06
Anacon Leasing, Inc.	Pub. D.	262.00	Anesthesia Physician	Human Svcs	176.00
Anesthesiology Assoc	Correction	157.20	Argus Leader	Var. Depts	4,785.42
Aulner, Marty	Human Svcs	700.00	Auto Body Specialtie	Facilities	5.28
Automatic Building C	Museum Mtc	193.00	Avera Home Med. Equi	Correction	223.75
Avera McKennan Hospi	Var. Depts	9,682.55	Avera McKennan Hospi	Var. Depts	40.79
Bargain Barn Tire Ce	Dir. Eq.	16.00	Benz, Vergil C	Human Svcs	450.00
Blomker, Douglas	Emer Mgmt	50.00	Bob Barker Company,	Correction	1,904.57
Border States Electr	Facilities	42.51	Braithwaite, Tacey E	Mental Ill	645.00
Brevik & Thurman, LL	Mental Ill	111.12	Brookings County She	St Atty	16.50
Brown & Saenger	Var. Depts	579.21	Bureau of Informatio	Var. Depts	1,303.46
Campbell Supply Co.,	Juv Det Cn	93.75	Carquest Auto Parts	Emer Mgmt	202.26
CBM Food Service	Correction	9,766.35	Cellular One-Store	Emer Mgmt	54.97
Center for Family Me	Correction	108.18	Century Business Lea	Pub. Adv.	113.32
Charlotte Place/Beck	Human Svcs	760.00	Chemco, Inc.	Facilities	2,561.97
City Glass & Glazing	Facilities	26.60	City-Wide Taxi, Inc	Human Svcs	109.79
Cleveland Heights Ap	Human Svcs	625.00	Climate Systems, Inc	Var. Depts	329.20
Common - A Users Gro	Info Svcs	395.00	Communication Servic	Var. Depts	1,182.50
Cooley, Carla F	Court Sys.	1,888.60	Cook Realty	Human Svcs	550.00
Country Meadows Apts	Human Svcs	350.00	Country View Mobile	Human Svcs	530.00
Crazy Crow Trading P	Museum	90.60	Crescent Electric Su	Pettigrew	26.46
Crittenden, John	Hiway Cons	325.00	Culligan Water Condi	Var. Depts	108.10
Dakota Data Shred	Juv Det Cn	65.78	Danforth,Meierhenry	Court Sys.	432.00
Davidson, John Q	Mental Ill	88.00	Decisionone Corporat	Info Svcs	1,281.78
Dee Bee Management-L	Human Svcs	350.00	Derby Industries	Juv Det Cn	518.00
DeVaney, Tom	Hiway Cons	77.98	Dialnet / Ahrens Tel	Correction	116.12
Diamond Vogel Paint	Facilities	13.50	Dietrich, Donna K	Mental Ill	607.10
Dresbach, Steve	Mental Ill	5,789.40	Dullerud, Wayne R	Human Svcs	725.00
Dunham Property Mana	Human Svcs	648.00	Dunn, Theresa L	Dir. Eq.	104.64
Ekeren, Marvin R	Mental Ill	45.00	Electric Innovations	Facilities	1,463.78
Evans, Preston	Mental Ill	188.16	First National Pawn	Sheriff	40.00
First Premier Bank	Sheriff	68.85	Fortin, Margaret	Mental Ill	256.00
Fred the Fixer, Inc	Correction	15.00	Fremont Industries,	Facilities	342.00
Fretty, Jake	Human Svcs	450.00	Frontier	Metro-911	178.35
Gastroenterology	Human Svcs	306.15	Gempler's, Inc.	Cnty Exten	117.51
Goebel Printing, Inc	Treasurer	139.18	Goetz & Klimisch	Mental Ill	218.40
Graham Tire Co. - Do	Var. Depts	508.83	Graham, Robert C.	Human Svcs	350.00
Great Plains Psychol	Court Sys.	2,240.00	Great Properties, LL	Human Svcs	450.00
Gritware, LLC	Info Svcs	2,853.75	Gustave A. Larson Co	Facilities	36.01
Guzman, Sandra V	Var. Depts	262.48	Hancock Fabrics, Inc	Museum	58.74
Hander, Inc	Human Svcs	53.06	Hanson, Michael W.	Court Sys.	2,482.77
Harold's Photo Cente	Var. Depts	23.36	Harris Communication	Law Enf Gr	250.00
Hartford Farmers Ele	Hiway Cons	100.00	Haugaard, Steven G.	Mental Ill	196.00
Healthworks/Eastern	Metro-911	92.00	Heartland Paper Comp	Var. Depts	790.81
Help!Line Center, In	Museum	15.00	Hewlett-Packard Comp	Facilities	1,391.00

Hill, Jayme	Pub. Adv.	103.52	Hillyard, Inc.	Var. Depts	480.11
Hobby Lobby Stores,	Museum	72.89	Holiday Mobile Home	Human Svcs	423.00
Home Depot Credit Se	Metro-911	62.97	Horn Law Office	Mental Ill	166.00
Howe Heating & Plumb	Facilities	1,668.05	Hug Membership-HTE G	Info Svcs	150.00
Hy-Vee Food Store #1	Cnty Exten	60.92	Hy-Vee Pharmacy #162	Human Svcs	59.18
Hy-Vee Pharmacy #163	Human Svcs	111.97	Ideate Inc.	Hiway Admi	750.00
Insight Public Secto	Hiway Admi	2,913.05	Int'l Assn of Assess	Dir. Eq.	89.00
Interstate Office Pr	Var. Depts	3,254.30	J.C. Penney Company,	Var. Depts	172.40
J.D.'s House of Trop	Juv Det Cn	204.50	Jaros, Pete	Mental Ill	48.32
Jefferson Partners,	Human Svcs	1,504.23	Johnson Estates/Beld	Human Svcs	250.00
Johnson, Heidepriem,	Comm.	4,011.45	Johnson, Richard L	Court Sys.	2,764.50
Johnstone Supply	Facilities	180.10	Kabeiseman & Pollard	Mental Ill	164.40
Kappenman, Thomas L	Human Svcs	940.00	Karstens, Andrew	Human Svcs	350.00
KB Properties	Human Svcs	350.00	Kennedy, Rokahr, Pie	Mental Ill	319.20
KGA Properties	Human Svcs	450.00	Kids Voting South Da	Elec Audit	5,000.00
Kohl's Department St	Juv Det Cn	119.96	Kone, Inc.	Var. Depts	162.12
Kooistra, Nelva	Mental Ill	75.00	Kreislers, Inc.	Correction	355.00
Kuiper, Kevin L	Human Svcs	142.00	Kutil, Jerry / Renta	Human Svcs	870.00
Lason Systems, Inc.	Reg Deeds	247.50	Law Enfor. Standards	Sheriff	25.00
Lawson Products, Inc	Hiway Cons	597.33	LCM Pathologists, P.	Human Svcs	6.96
Lee, Tamara D	Mental Ill	186.59	Lewis & Clark BHS	Mental Ill	2,540.75
Lewis Drugs	Var. Depts	131.50	LexisNexis Matthew B	Pub. D.	293.70
Lincoln County Sheri	St Atty	30.00	Linweld, Inc.	Hiway Cons	407.51
Lyle Signs, Inc	Hiway Cons	3,395.55	Mac's, Inc.	Hiway Cons	8.95
Mahlander's	Cnty Exten	750.00	Mailway Printers	Museum	489.60
Martell, Monte R	Human Svcs	350.00	Mathison Company	Auditor	4.50
McDonald Supply Co.,	Hiway Admi	726.94	McKinney, Dr. Kris D	Human Svcs	37.32
Medical X-Ray Center	Var. Depts	2,283.32	Menards - East	Hiway Admi	119.68
Menards - West	Var. Depts	60.45	Midamerican Energy C	Var. Depts	2,765.61
Midcontinent Communi	Cnty Exten	29.85	Midway Service Inc.	Human Svcs	256.50
Midwest Alarm Compan	Info Svcs	70.00	Midwest Copier Solut	Cnty Exten	1,638.55
Midwest Oil Company	Hiway Cons	515.94	Mikelson, Gary E.	Mental Ill	427.94
Miller & Swier,	Mental Ill	288.00	Monarch Sales	Law Enf Gr	272.09
Monick Pipe & Supply	Facilities	180.60	Motorola, Inc.	Metro-911	2,276.51
Murray Construction,	Human Svcs	962.00	Myrl & Roy's Paving,	Human Svcs	7,385.00
New Pig Corporation	Juv Det Cn	172.20	Nguyen, Lam	Court Sys.	25.00
Nies Properties, LLC	Human Svcs	350.00	Norm Feldman's Glass	Hiway Cons	525.47
Norment Security Gro	Facilities	76.37	North Cleveland Apts	Human Svcs	250.00
Northern Safety Tech	Hiway Cons	1,635.54	Northern States Supp	Hiway Cons	241.41
Novak Sanitary Servi	Var. Depts	1,409.00	Office Depot, Inc.	Info Svcs	1,518.83
Officemax	Info Svcs	616.75	Officemax Credit Pla	Hiway Admi	116.95
Ohio State Universit	Cnty Exten	54.21	Olson's Pest Technic	Correction	78.00
Orthopedic Institute	Correction	69.75	Otter Tail Energy Se	Facilities	22,696.69
Overhead Door Compan	Hiway Admi	40.00	Palisades Oil Compan	Hiway Cons	9.50
Palmer, Barbara	Mental Ill	697.50	Pam Oil, Inc.	Hiway Cons	122.10
Peters, Scott N, P.C	Mental Ill	3,548.66	Peterson, Tom	Hiway Cons	37.79
Physicians Laborator	Correction	14.60	Piorier Equipment Co	Hiway Admi	500.00
Pitney Bowes, Inc	Human Svcs	99.90	Pontiac Cadillac of	Var. Depts	130.05
Prairie Publications	Var. Depts	1,096.34	Pride Neon, Inc	Hiway Cons	122.40
Public Safety Traini	Metro-911	51.00	Qualified Presort Se	Var. Depts	9,918.96
Quest Engineering, I	Hiway Cons	72.25	Qwest	Var. Depts	4,517.01
RDO Equip/Powerplan	Hiway Cons	237.53	Record Keepers, Inc.	Var. Depts	3,172.37
Rice Lake Properties	Human Svcs	900.00	Risty, Julie	Reg Deeds	143.36
Robson True Value	Hiway Admi	5.98	Rockmount Research &	Hiway Cons	1,021.80
Roemen's Auto Supply	Hiway Cons	229.52	Rohn Airport Adverti	Museum	222.00
Ron's Sta-Sharp	Hiway Cons	127.30	Ronning Commercial,	Human Svcs	250.00
Rosenberg, Craig	Cnty Exten	31.46	Rudy's Welding & Mac	Museum Mtc	155.00
Rural Metro Ambulanc	Var. Depts	688.88	Schulte Sales, LLC.	Human Svcs	450.00
SD Dept of Human Ser	Pub. D.	31.00	SD Federal Property	Hiway Cons	17,916.00
SD State Bar	Var. Depts	9,460.00	SD State Treasurer	Sales Tax	56.84
SD Vet. Service Offi	Human Svcs	50.00	SE Society for HR Ma	Human Res.	160.00
Sears	Var. Depts	112.91	Security Labs, Ltd	Var. Depts	477.00
Servall Towel & Line	Var. Depts	62.58	SF City Finance	Var. Depts	27,198.11
SF City Finance - Fu	Var. Depts	1,591.17	SF Detoxification Ce	Sheriff	12,516.66
SF Paint & Glass	Hiway Admi	55.40	SF Two Way Radio Ser	Metro-911	182.50
Shipley's Laundry &	Museum Ent	31.00	Shopko Store #076	Juv Det Cn	289.29
Short Elliott Hendri	Hiway Admi	795.15	Sigler Fire Equipmen	Var. Depts	844.25
Sioux Empire FCU / V	Info Svcs	380.41	Sioux Empire FCU / V	Sheriff	376.69

Sioux Empire FCU / V	Metro-911	641.44	Sioux Empire Homeles	Human Svcs	100.00
Sioux Equipment Co,	Hiway Admi	440.00	Sioux Valley Clinica	Sheriff	81.18
Sioux Valley Energy	Var. Depts	422.00	Sioux Valley Hospita	Coroner	1,640.00
South Dakota Network	Metro-911	7,465.99	Sportsman's Warehous	Emer Mgmt	455.88
Srstka, Cynthia L	Court Sys.	514.00	Stansell, Roger	Hiway Cons	264.92
Steak-Out Sioux Fall	Court Sys.	68.05	Stern Oil Co., Inc.	Hiway Cons	22,210.16
Streicher's	Law Enf Gr	45.00	Strum, Steve A	Human Svcs	450.00
Sturdevant's Auto Pa	Hiway Cons	716.67	Sunshine Foods	Human Svcs	71.32
Surgical Institute O	Correction	37.20	SV Physician Partner	Human Svcs	125.30
Swan, Bruce	Correction	20.00	Swank Motion Picture	Correction	1,218.75
Swanson, Donald M	Human Svcs	300.00	T.D.S. Auto Repair,	Emer Mgmt	19.95
Talavera, Zoila Judi	Court Sys.	50.00	Tammen Oil	Sheriff	23.16
Thorin, Deyanira T	Var. Depts	50.00	Thyssenkrupp Elevato	Correction	1,710.00
Tomacelli's Pizza	Court Sys.	52.34	Tony's Catering	Comm.	350.00
TR Designs & Indoor	Museum	305.00	Tractor Supply Co.	Hiway Cons	188.84
TSP Four, Inc	Build Fund	1,190.60	UAP Timberland, LLC	Hiway Cons	4,978.50
Union Telephone Comp	Var. Depts	358.42	United Parcel Servic	Sheriff	12.83
US Marshals Service	Correction	2,306.00	US Postal Service	Cnty Exten	182.79
Van Dyke Supply Comp	Museum	22.03	Vanderzee, Curt	Human Svcs	525.00
Vantek Communication	Metro-911	15.00	Velgersdyk, Dr. Scot	Human Svcs	1,101.91
Velvet Uniforms, Inc	Var. Depts	503.52	Verizon Wireless	Sheriff	50.00
Verizon Wireless, Be	Emer Mgmt	50.38	Vermillion	Museum Ent	250.00
Volunteers of Americ	Juv Det Cn	2,220.00	Wal-Mart Pharmacy #1	Human Svcs	44.46
Wal-Mart Pharmacy #3	Human Svcs	264.65	Walgreens Pharmacy	Human Svcs	1,019.41
Walgreens Pharmacy #	Human Svcs	25.48	Walgreens Pharmacy	Human Svcs	390.06
Wall Lake Sanitary D	Hiway Admi	35.00	Walser, Bob	Mental Ill	15.00
Walter, Delmar J	Court Sys.	446.40	Waste Management of	Facilities	475.64
West Group	Pub. D.	413.50	West Pointe Townhous	Human Svcs	525.00
Williams, Steve	Hiway Cons	131.97	Woodlawn Cemetery As	Human Svcs	148.50
Workplace Technology	Metro-911	3,923.00	Xcel Energy, Inc.	Var. Depts	1,057.10
Yankton County Sheri	Mental Ill	99.00	Yankton County Treas	Mental Ill	1,656.90

PERSONNEL

MOTION by Twedt, seconded by Hajek to approve the following personnel changes. 5 ayes.

1. To accept the resignation of William Cushing as temporary GIS Coordinator for the Planning Department effective 9-24-04.
2. To accept the resignation of Robert Lucus as Communications Operator for Metro Communications effective 12-06-04.
3. To hire Aaron Levisay as part-time Museum Aide for the Museum at \$8.50 per hour effective 12-14-04.
4. To hire Jennifer Goldammer as part-time Legal Office Assistant I(6/1) for the Public Defender's Office at \$11.55 per hour effective 1-3-05.

Step increases due:

1. Daniel Friedbauer – Juvenile Correctional Worker – JDC – 5/3 to 5/4, 12-21-04 – \$11.809 per hour
2. Brian VanDenHul – Juvenile Correctional Worker – JDC – 5/5 to 5/6, 12-21-04 – \$12.286 per hour
3. Martha Davidsohn – Museum Events Coordinator – Museum – 8/6 to 8/7, 12-21-04 – \$15.504 per hour
4. Julie Ellis-Breu – Museum Operations Manager – Museum – 17/3 to 17/4, 12-21-04 – \$1840.88 biweekly

5. Marie Fox – Commission Assistant – Commission – 8/5 to 8/6, 12-21-04 – \$15.200 per hour
6. Gary Murra – Equipment Engineer – Facilities – 13/8 to 13/9, 12-21-04 – \$21.284 per hour
7. David Oswald – Custodian II – Facilities – 4/9 to 4/10, 12-21-04 – \$12.247 per hour
8. Denise Christensen – Senior Office Assistant – Emergency Management – 7/10 to 7/11, 12-21-04
\$15.709 per hour
9. Jerrold Quam – Highway Maintenance Supervisor – Highway – 15/4 to 15/5, 10-14-04 – \$20.939 per
hour
10. Roger Stansell – Highway Crew Chief – Highway – 10/10 to 10/11, 12-21-04 – \$18.926 per hour
11. John Crittenden – Highway Senior Maintenance Worker – Highway – 9/10 to 9/11, 12-21-04 -
\$17.854 per hour
12. Randy Engelson – Department Custodian – Highway – 7/6 to 7/7, 12-21-04 – \$14.513 per hour
13. Thomas DeVaney – Highway Maintenance Worker – 8/9 to 8/10, 12-21-04 – \$16.452 per hour

Additional action requested:

To authorize the addition of one full time security position at Grade 10 for the Sheriff's Office to meet requirements of the contract with the Southeast Technical Institute effective 11/24/04.

ABATEMENTS

The following abatements were recommended by Dick Kallemeyn, Director of Equalization:

MOTION by Hajek, seconded by Twedt to approve the following abatements: Rhonda Simmons, ID 71614, 2003 Property Taxes, \$144.85; Paul Ahrendt, ID 55612, Property Taxes: 2002 - \$681.20 & 2003 - 647.08; and Jane Hustrulid, ID 73187, 2003 Property Taxes, \$1,117.26. 5 ayes.

MOTION by Kolbe, seconded by Twedt to approve the following abatement: Jim Oberg/Donald Oberg Estate, ID 57038, Property Taxes: 2002 - \$143.36 & 2003 - \$136.81. 5 ayes.

NOTICES

MOTION by Hajek, seconded by Pekas to authorize the Auditor to post Notice of Hearing on December 28, 2004, to consider various supplements to the 2004 Annual Budget. 5 ayes.

CHANGE ORDER

Ken McFarland, Administrative Assistant, presented Change Order #1 to the contract with TSP Four, Inc. for the Detox Remodeling Project at the Public Safety Building. Mr. McFarland explained that after discussions on program development and State Health Department rules, the scope of the project and complexity has increased from what was initially proposed. MOTION by Twedt, seconded by Hajek to approve Change Order #1 in the amount of \$51,030 to the contract with TSP Four, Inc. 5 ayes. This change order will bring the new contract sum to \$62,830.

SUPPLEMENTS

At the request of Sheriff Lieutenant Kaci Zwak, MOTION by Kolbe, seconded by Hajek to supplement \$25,705.56 from the General Fund to the Sheriff's Budget representing reimbursement for a variety of unanticipated expenses. 5 ayes.

At the request of Warden Michelle Boyd, MOTION by Twedt, seconded by Kolbe to supplement \$122,035.92 from the General Fund to the Jail Budget representing reimbursement for a variety of unanticipated expenditures. 5 ayes.

HIGHWAY

On December 13, 2004, at 9:00 a.m. bids were received and opened by Highway Superintendent Bob Meister for Base Course and Asphalt Surfacing on MC 110. The following bids were received: Bituminous Paving, Inc. - \$1,568,934.20, L. C. Kruse & Sons, Inc. - \$1,570,543.95, Commercial Asphalt - \$1,535,649.65, Myrl & Roy's Paving Inc. - \$1,427,883.76, Duininck Bros. Inc. - \$1,582,715.45, Bowes Construction - \$1,527,427.92, and Asphalt Surfacing - \$1,619,826.50. Mr. Meister recommended award to Myrl & Roy's Paving, Inc., noting that the bid was 1.2% above the engineer's estimate. MOTION by Twedt, seconded by Kolbe to award the bid for Project MC110BM-05, Base Course and Asphalt Surfacing on MC Highway 110 to Myrl & Roy's Paving, Inc. for \$1,427,883.76. 5 ayes.

On December 13, 2004, at 9:30 a.m. bids were received and opened by Highway Superintendent Bob Meister for Project MC-50-008-220, Install Pre-Case Concrete Box Culvert on 266th Street in Wellington Township. The following bids were received: Nolz Dragline & Construction, Inc. - \$52,088.35, Prairie Contracting, Inc. - \$63,872.25, Hollaway Construction Co., Inc. - \$57,159.88, Jerke Construction Co. - \$49,299.92, and Smith & Smith Construction - \$68,101.58. Mr. Meister recommended award to Jerke Construction Co. MOTION by Hajek, seconded by Twedt to award the bid for Project MC-50-008-220 to Jerke Construction Co. for \$49,299.92. 5 ayes.

At the request of Bob Meister, Highway Superintendent, MOTION by Twedt, seconded by Hajek to authorize the purchase of one new, 2005 Chevrolet 2500 pick-up off of a bid awarded by the State of South Dakota to Lamb Chevrolet of Onida, SD, contract #14369, in the amount of \$19,140.00. 5 ayes.

LEASE

Bill Hoskins, Museum Director, requested that the Commission authorize the Chairman to sign a lease renewal agreement between Minnehaha County and the Minnehaha County Historical Society for space in the Old Courthouse Museum. Mr. Hoskins explained that the lease is for approximately 334 square feet of office space and space in the vault rent free. The agreement will be valid through December 31, 2005. MOTION by Twedt, seconded by Hajek to authorize the Chairman to sign the Lease Agreement. 5 ayes. Minnehaha County Historical Society President Carol Mashek, thanked the Commission and Mr. Hoskins for allowing the space for them to operate.

SUPPLEMENT

At the request of Hugh Grogan, Human Services Director, MOTION by Pekas, seconded by Kolbe to supplement \$35.19 from the FEMA Fund to the FEMA Budget (\$25.38 to ASN 21132 and \$9.81 to ASN 21134) representing interest earned. 5 ayes.

MOTION by Hajek, seconded by Pekas to recess into Executive Session. 5 ayes. Following Executive Session the Commission reconvened in open session.

CONTRACT

MOTION by Hajek, seconded by Pekas to extend Level II of the Standard Software License and Services Agreement with New World Systems Corporation and amend the contract by extending the time for default recognition for the Computer Aided Dispatch system for Metro Communications. 5 ayes.

MOTION by Kolbe, seconded by Pekas to adjourn until 5:00 p.m. on Monday, December 20, 2004. 5 ayes.

APPROVED BY THE COMMISSION:

James Zweep, Chairman

ATTEST:

Sandy Kinder, Deputy Auditor