

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., November 1, 2005, pursuant to adjournment on October 25, 2005. Commissioners present were: Twedt, Pekas, Hajek, Kolbe, and Zweep. Also present were Sandy Kinder, Deputy Auditor, and Dave Nelson, State's Attorney.

Chairman Twedt called the meeting to order.

## MINUTES

MOTION by Zweep, seconded by Pekas to approve the Minutes for October 25, 2005. 5 ayes.

## VOUCHERS TO BE PAID

MOTION by Pekas, seconded by Hajek to approve the following bills for payment and October salaries. 5 ayes.

A & E Court Reporter	Var. Depts	210.30	Accurate Reporting,	Mental Ill	70.30
Ace Towing, Inc.	Hiway Cons	125.00	Ad-Venture	Musm Store	135.00
Advanced Technology	Info Svcs	5,200.00	Ahrendt, Cynthia J	Court Sys.	1,844.79
Al-Ostaz, Mohammed	Court Sys.	1,200.00	Alvine & King LLP	Court Sys.	1,069.87
American Institution	Juv Det Cn	716.58	Anacon Leasing, Inc.	Sheriff	389.00
Andersen, Norma	Mental Ill	15.00	Argus Leader	Var. Depts	691.44
Around The Clock/Dra	Juv Det Cn	150.45	Austad, Dean B	Human Svcs	525.00
Avera McKennan	Human Svcs	60.00	Avera McKennan Hospi	Var. Depts	25,916.97
Avera Medical Record	Pub. D.	173.31	Avera University Psy	Mental Ill	720.00
Baltic Fire Dept	Fire Prot.	11,520.50	Berreau, Cynthia	Court Sys.	283.66
Best Business Produc	Reg Deeds	60.94	Bjorkman & Fink PC	Pub. Adv.	5.85
Borgum, Diana	Museum	200.00	Bosman, Joseph	Correction	144.00
Bothwell, Machelie	Metro-911	136.00	Boyer, Travis	Metro-911	136.00
Braithwaite, Tacey E	Mental Ill	337.50	Brandon Fire Dept	Fire Prot.	20,868.00
Brentwood Apartments	Human Svcs	878.00	Brevik Law Office, P	Mental Ill	407.56
Briese, Lonnie	Hiway Cons	55.93	Brookings Inn	Cnty Exten	168.00
Brown & Saenger	Var. Depts	331.70	Builders Supply Comp	Facilities	187.73
Buttenhoff, Gene A	Human Svcs	525.00	Byre, Jonn E	Human Svcs	495.00
Cactus Hills Country	Human Svcs	230.00	Campbell Supply Co.,	Var. Depts	271.75
Carstens, Dale	Human Svcs	450.00	CBM Food Service	Var. Depts	24,907.20
Century Business Lea	Var. Depts	182.93	City Centre Hotel Co	Court Sys.	155.60
City Of Dell Rapids	Sheriff	2,558.68	Colton Fire Dept	Fire Prot.	11,557.00
Colton Water Dept.	Hiway Admi	42.75	Communication Servic	Court Sys.	55.00
Concrete Materials	Hiway Cons	6,963.33	Cooley, Carla F	Court Sys.	790.40
Costain, Bonnie	St Atty	92.16	Crooks Fire Dept	Fire Prot.	8,987.00
Dakota Dental/Timoth	Correction	6,299.00	Dakota Fluid Power,	Hiway Cons	37.64
Dakota Riggers & Too	Hiway Cons	7.20	Dakota Security Syst	Juv Det Cn	1,771.75
Dakota Supply Group,	Facilities	126.74	Dataline Assoc./Fior	Info Svcs	787.70
Decastro Law Office,	Court Sys.	773.82	Decisionone Corporat	Info Svcs	1,077.00
Dell Rapids Fire Dep	Fire Prot.	15,099.00	Dell Rapids Ford, In	Sheriff	125.67
Dialnet/Ahrens Telec	Metro-911	30.00	Dietrich, Donna K	Mental Ill	374.79
Drake Equipment, Inc	Var. Depts	149.90	Dresbach, Steve	Mental Ill	5,130.00
Dust Tex Service, In	Museum Mtc	12.48	E.S.R.I., Inc.	Info Svcs	13,105.48
Edmunds Brake & Alig	Sheriff	191.35	Ekeren, Marvin R.	Mental Ill	75.00
Engelson, Randy	Hiway Cons	132.32	Exide Technologies	Facilities	45.61
Express Copy & Print	Cnty Exten	67.56	Farrar, Tom	Human Svcs	363.00
Farrell, Lora J	Court Sys.	695.00	Fluth, Rodney P	Human Svcs	350.00
Fox, Youngberg & Lew	Mental Ill	174.70	Franklin Covey Co.	Metro-911	103.87
G & H Distributing,	Facilities	33.60	G & H Radiator	Hiway Cons	61.00
Galls, Inc.	Emer Mgmt	246.98	Garretson Fire Dept	Fire Prot.	13,475.00
George Boom Funeral	Human Svcs	1,240.00	Gil Haugan Construct	Build Fund	46,236.60
Goebel Printing, Inc	Sheriff	15.00	Graham Tire Co. - Do	Sheriff	1,251.89
Graybar Electric Com	Facilities	133.67	Great Plains Int'l T	Hiway Cons	1,962.23
Gunner, Andrea	Court Sys.	190.00	Guzman, Sandra V.	Var. Depts	525.00
Hander, Inc.	Human Svcs	190.79	Harold's Photo Cente	Pub. D.	2.89
Hartford Fire & Resc	Fire Prot.	18,444.00	Hegge, Kathleen J Db	Court Sys.	947.20
Hewlett-Packard Comp	Plan & Zon	1,458.00	Holiday Inn Express-	Cnty Exten	43.00
Hosmer, David M. Law	Mental Ill	230.52	Humboldt Fire Dept	Fire Prot.	10,553.50
Hy-Vee Food Store	Cnty Exten	35.31	Hy-Vee Pharmacy	Human Svcs	71.08

Insight Public Secto	Metro-911	67.84	Interstate Office Pr	Var. Depts	1,373.51
J.C. Penney Company,	Facilities	39.99	Jaros, Pete	Var. Depts	94.28
Jim Hawk Truck Trail	Hiway Cons	216.88	Johnstone Supply	Facilities	22.11
Joint Active Systems	Correction	291.00	Kennedy, Rokahr, Pie	Mental Ill	97.40
Kittelson, Joan M	Mental Ill	30.00	Kjelden Construction	Facilities	3,280.00
Kmart	Human Svcs	155.71	Koch Hazard Architec	Mus Grant	240.75
Koens, Ray	Human Svcs	72.32	Kohl's Department St	Juv Det Cn	49.98
Kooistra, Nelva	Mental Ill	105.00	Kreislers, Inc.	Correction	48.00
Krier & Blain, Inc.	Juv Det Cn	122.45	Language Line Servic	Var. Depts	102.80
Lewis & Clark BHS	Mental Ill	1,430.00	Lewis Drug Stores	Sheriff	57.46
LexisNexis Matthew B	Pub. D.	69.15	Lincoln County Audit	Revenues	575.00
Lindquist & Vennum P	Build Fund	2,000.00	Linweld, Inc.	Hiway Cons	16.90
Lipetsky's Irrigatio	Pettigrew	57.00	Lutheran Social Serv	Court Sys.	325.00
Lyons Fire Dept	Fire Prot.	4,454.00	Mac's, Inc.	Hiway Cons	7.50
Mcgreevy Clinic	Mental Ill	110.39	Medical X-Ray Center	Mental Ill	9.76
Meinders, Ray	Human Svcs	330.00	Menards - East	Var. Depts	203.13
Menards - West	Var. Depts	86.36	Midamerican Energy C	Var. Depts	1,690.05
Mikelson, Gary E.	Mental Ill	368.37	Millennium Sensor, L	Sheriff	5,235.00
Miller Funeral Home,	Human Svcs	3,548.80	Mills & Miller, Inc.	Hiway Cons	6,582.40
Minnehaha Cnty Human	Human Svcs	120.00	Minnehaha Cnty Treas	Human Svcs	934.60
Motorola, Inc.	Metro-911	78.00	Murray Construction	Human Svcs	1,775.00
Museum Store Associa	Musm Store	125.00	Myrl & Roy's Paving,	Hiway Cons	2,729.87
Norm Feldman's Glass	Hiway Cons	492.49	Northern Safety Tech	Hiway Cons	1,062.17
Nyberg's Ace Hardwar	Emer Mgmt	43.65	Office Depot, Inc.	Info Svcs	2,550.61
Olson Painting/Reise	Museum Mtc	5,700.00	Palmer, Barbara	Mental Ill	1,057.50
Peters Distributing,	Emer Mgmt	13,500.00	Pfeifer Implement Co	Hiway Cons	52.50
Pheasantland Industr	Court Sys.	2,125.00	Phillips 66 Company	Var. Depts	1,013.81
Physicians Laborator	Correction	232.62	Pomp's Tire Service,	Hiway Cons	1,985.70
Pontiac Cadillac of	Sheriff	62.02	Prairie Publications	Comm.	506.70
Preheim Lawn & Lands	Facilities	690.00	Price, Richard	Human Svcs	225.00
Quad State Rural Enf	Sheriff	30.00	Queen City Wholesale	Musm Entpr	10.14
RDO Equipment Co.	Hiway Cons	27.46	Rehfuss, Cathryn A	Mental Ill	135.00
Renner Fire Dept	Fire Prot.	9,548.50	Restful Lodging, Inc	Human Svcs	36.00
Reynolds, Brad	Court Sys.	1,540.00	Richmond Apartments,	Human Svcs	400.00
Scharffenberg, Cheri	Pub. D.	44.98	SD Continuing Legal	Pub. D.	60.00
SD Dept Of Human Ser	Mental Ill	200.00	SD Law Enforcement C	Comm.	500.00
SD LECC/Duane Dahl	Sheriff	20.00	Sheehan Mack Sales &	Hiway Cons	449.00
Shepherd Reporting,	Human Svcs	48.00	Sherman Fire Dept	Fire Prot.	2,693.50
Shopko Store	Juv Det Cn	227.83	Sioux Empire Fair As	Recreation	6,981.17
Sioux Falls Chamber	Museum	407.60	Sioux Falls City Fin	Var. Depts	300.00
Sioux Falls City Fin	Hiway Cons	140.00	Sioux Falls Fire Dep	Fire Prot.	7,383.50
Sioux Falls Humane S	Animal Con	2,448.18	Sioux Falls Surgical	Human Svcs	7,447.93
Sioux Falls Two Way	Metro-911	3,963.50	Sioux Falls Utilitie	Var. Depts	5,951.11
Sioux Valley Energy	Var. Depts	295.67	Sioux Valley Wireles	Hiway Admi	35.95
Sioux Vocational Ser	Hiway Cons	215.00	Siouxland Heritage M	Museum	204.51
Siouxland Oral & Max	Correction	212.75	Sisson Printing, Inc	Emer Mgmt	207.20
Slate Creek Counseli	Mental Ill	113.40	Smith, Jeff & Lisa	Human Svcs	450.00
Solomon, Ghirmay	Court Sys.	25.00	Southeastern Behavio	Var. Depts	7,439.45
Spader RV Center	Sheriff	242.83	Splitrock Fire Dept	Fire Prot.	13,426.50
Sportsman's Warehous	Emer Mgmt	8,096.97	St. Alexius Medical	Pub. D.	85.25
Steak-Out Sioux Fall	Court Sys.	181.74	Stiles Law Firm	Pub. Adv.	50.00
Strunk, Lisa	Court Sys.	44.20	Sturdevant's Auto Pa	Hiway Cons	250.70
SV Hospital	Coroner	112.00	Syg, Inc	Sheriff	3,785.00
The Arsenal, Inc.	Correction	2,307.50	The Eye Doctors, P.C	Correction	208.00
Theophilus, Matt DB	Court Sys.	1,720.00	Thorin, Deyanira T.	Var. Depts	435.79
Tieszen, Stacey	Human Svcs	144.00	Tooley, Matthew A	Metro-911	21.76
Trane	Facilities	172.86	Tri-State Implement,	Hiway Cons	34.33
Tschetter, Kenneth M	Court Sys.	1,106.36	TSP Four, Inc.	Build Fund	2,874.56
Twedt, Carol	Comm.	15.00	United Enterprises,	Human Svcs	345.00
United Parcel Servic	Reg Deeds	69.76	Urban, Travis	Hiway Cons	38.96
Urology Specialists	Correction	63.38	US Postal Service	Human Res.	69.00
Valley Springs Fire	Fire Prot.	8,075.00	Vantek Communication	Metro-911	23.00
Velvet Uniforms, Inc	Metro-911	100.40	Vietor, Kenneth M	Human Svcs	250.00
Viking Office Produc	Pub. D.	224.78	Voigt, Debra	Court Sys.	470.94
Walgreen Co.	Human Svcs	994.97	Walsh, Mike	Sheriff	124.00
Walter, Delmar J.	Court Sys.	547.60	Wells Fargo	Human Svcs	712.28
West Group	Pub. D.	1,693.24	Williams, Steve	Hiway Cons	184.65
Xcel Energy, Inc.	Var. Depts	3,081.30	Yankton County Sheri	Mental Ill	181.50
Zabel Steel Co.	Hiway Cons	101.00	Zee Medical Service	Hiway Admi	51.20

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Zep Manufacturing Co	Hiway Cons	145.24	Commission	Salaries	15,663.02
Auditor	Salaries	26,429.43	Treasurer	Salaries	37,878.52
Info Services	Salaries	45,753.00	States Atty	Salaries	117,675.12
Public Defender	Salaries	84,414.31	Pub Advocate	Salaries	20,891.47
Facilities	Salaries	41,740.46	Equalization	Salaries	51,981.35
Register of Deeds	Salaries	28,995.11	Human Resources	Salaries	9,791.83
Sheriff	Salaries	593,209.87	Juv Detn Ctr	Salaries	124,980.19
Metro Communications	Salaries	123,943.33	Highway	Salaries	91,232.50
Human Services	Salaries	40,491.32	Museum	Salaries	48,299.93
Planning & Zoning	Salaries	25,117.23	Extension	Salaries	6,086.54

## PERSONNEL

MOTION by Zweep, seconded by Pekas to approve the following personnel changes. 5 ayes.

1. To hire the following individuals as Correctional Officer I (9/1) for the Sheriff's Office at \$14.088 per hour effective 11-7-05: John Curry, Elizabeth Hanisch, Cheryl Monen, Rebecca Bossman, Brodie Waysman, Terra Selle, Julie Ladwig, Elaine Muller, Kim Lippincott
2. To hire Melvyn Makinson as Correctional Systems Operator (7/2) for the Sheriff's Office at \$12.893 per hour effective 11-7-05.
3. To hire Arnie Miller as part-time Correctional Officer I (9/2) for the Sheriff's Office at \$14.652 per hour effective 11-2-05.
4. To accept the resignation of Corrie Alexander as Correctional Officer I for the Sheriff's Office effective 10-27-05.
5. To accept the resignation of Michael Johnson as Deputy Sheriff for the Sheriff's Office effective 10-29-05.
6. To hire Michael Johnson as part-time Deputy Sheriff (12/2) for the Sheriff's Office at \$17.292 per hour effective 10-30-05.
7. To layoff Russell Fleming and Ron Gjoraas as Laborer for the Highway Department effective 10-20-05.
8. To hire Katherine Axtman as part-time Tax and License Specialist (4/1) for the Treasurer's Office at \$9.858 per hour effective 11-7-05.
9. To hire Natasha Walberg as temporary part-time Tax and License Specialist (4/1) for the Treasurer's Office at \$9.858 per hour effective 11-1-05 until 11-8-05.
10. To promote Thomas Hensley to Senior Trial Attorney (22/13) for the State's Attorney's Office at \$2646.24 biweekly effective 11-1-05.
11. To promote Scott Carlson to Senior Trial Attorney (22/8) for the Public Defender's Office at \$2396.88 biweekly effective 11-15-05.
12. To rescind the hire of Nicole Dewar as Caseworker I for Human Services effective 10-25-05.

### Step increases due:

1. Denise Logan – Juvenile Correctional Officer I – Juvenile Detention Center, 10/4 to 10/5, 10-15-05,

\$16.805/hr

2. Michael Tuschen – Highway Maintenance Worker – Highway, 8/9 to 8/10, 11-1-05, \$16.452/hr
3. Ellen Fiscus – Office Assistant I – Extension, 4/1 to 4/2, 10-12-05, \$10.252/hr

#### NOTICES

Notice was received that a disinterment and reinterment permit was issued by the SD Department of Health for the remains of Mary Kuchel, Woodlawn Cemetery.

Notice was received from the SD State Historical Society Board of Trustees of a nomination of the Hayes District (properties located south of West 22<sup>nd</sup> Street and north of West 26<sup>th</sup> Street between Dakota and Phillips Avenues) to the National Register of Historic Places.

#### LIENS

The following lien compromise requests were submitted by Hauge Associates:

MOTION by Pekas, seconded by Hajek to release DPNO 42866 in the amount of \$276.25 in full upon payment of \$76.25 from the petitioner within 10 days. 5 ayes.

MOTION by Pekas, seconded by Hajek to release DPNO 34063 in the amount of \$344.30 in full upon payment of \$172.15 from the petitioner within 10 days. 5 ayes.

#### BRIEFINGS

Jeffrey Schmitt, Assistant City Planner, briefed the Commission on proposed TIF District #6 with boundaries of 6<sup>th</sup> Street and 8<sup>th</sup> Street, TIF #5 and the Rail Road Right-of-Way. Mr. Schmitt explained how taxes are distributed in a TIF District and noted that approval would not result in a property tax decrease for property owners in the TIF District. Commissioners thanked Mr. Schmitt for the presentation.

Lynn DeYoung, Emergency Management Director, reported that the SD Office of Emergency Management has been notified that some South Dakota counties can now apply for emergency loan assistance from the Farm Service Agency (FSA). Minnehaha County has been identified as a contiguous county to a primary declared county in SD. Farmers and ranchers within Minnehaha County may qualify for emergency loan assistance pursuant to the provisions of the Emergency Agriculture Act of 1984. Information is available at the local FSA office.

#### SUPPLEMENT

MOTION by Zweep, seconded by Hajek to approve the following supplements from the Emergency Management Fund to the Emergency Management budget: \$358,269.80 (ASN 16925) 2004 Homeland Security Equipment Grant, \$4,671.41 (ASN 16927) 2004 Citizens Corp Grant, \$67,910.50 (ASN 16925) 2004 Homeland Security Equipment Grant; and from the General Fund to the Sheriff's Department budget \$26,078.71 (ASN 16577) 2004 Law Enforcement Grant. 5 ayes.

#### SNACK BAR

On October 17, 2005, RFP's for a Lunch/Snack Bar Operator in the County Administration Building were opened. Two firms submitted proposals, Dakotabilities and Top Taste Fine Foods. The

Commission requested that a committee review the proposals and conduct interviews with the firms and make a recommendation. Nora Buckman, Human Resources Director, served on the committee and reported that both firms gave excellent interviews and met the requirements listed in the RFP. After careful consideration the committee recommended Dakotabilities. Dakotabilities' proposal would provide employment opportunities for persons with physical limitations. Robin Prunty, Dakotabilities Assistant Director, was present to answer questions. MOTION by Hajek, seconded by Pekas to award the lunch/snack bar operation for Bid 13-05 to Dakotabilities. 5 ayes.

#### OLD BUSINESS

Commissioner Zweep commented on progress of the financing of the Human Services Center joint project.

Commissioner Hajek reported that she would be representing Minnehaha County on a committee to study the childcare and education initiative to achieve the education goal of Sioux Falls Tomorrow II. Chairman Twedt thanked Ron Moquist for his commitment to this issue.

Commissioner Kolbe announced that the following individuals were recognized at the South Dakota Association of Conservation Districts awards banquet: Harley Shafer – District Employee of the Year; Curt & Jean Eggers – Endowment Fund Operations Honors; Brian Top – Professional Award Service; and Ron Johnson – Appreciation for Dedication to the Soil Conservation District.

Commissioner Kolbe commented on a recent newspaper article on Ben Soukup and the history of Communication Services for the Deaf.

MOTION by Pekas, seconded by Hajek to adjourn into Executive Session. 5 ayes. Following Executive Session the Commission adjourned until 9:00 a.m. on November 8, 2005.

#### APPROVED BY THE COMMISSION:

Carol Twedt, Chairman

#### ATTEST:

Sandy Kinder, Deputy Auditor