

THE MINNEHAHA COUNTY COMMISSION CONVENEED IN JOINT SESSION WITH THE SIOUX FALLS CITY COUNCIL AT 5:00 P.M., May 15, 2006, pursuant to adjournment on May 9, 2006. Commissioners present were: Pekas, Twedt, and Zweep. Commissioners Kolbe and Hajek were absent. Sandy Kinder, Deputy Auditor, was also present.

City Council Members present: Benninga, Brown, Jamison, Kavanaugh, Knudson, Staggers, and Mayor Munson. Council Member Smith was absent. Council Member Costello joined the meeting late.

Acting Chairman Pekas called the meeting to order.

HEARING

Scott Anderson was present for the scheduled hearing to consider a proposed amendment to the 2002 Revised Joint Zoning Ordinance for Minnehaha County and the City of Sioux Falls which would require notification of property owners by 1st class mail by those seeking a conditional use permit and require that a "right to farm notice" be filed for all new houses constructed in the A-1 Agriculture District and the RC Recreation/Conservation District. Mr. Anderson explained that the current notification process for conditional use permits only requires that a sign be posted at the proposed site. The proposed amendment would require that petitioners notify residents living within 500 feet of the subject property by 1st class mail and sign a certification that the mailing was completed. The list of residents and the notification letter would be given to the petitioner by the Planning Department. The amendment is being proposed as a way to make the public more aware and better informed of events that may affect them. Jeff Schmitt, Assistant Director of Planning for the City, reported that the City requires applicants to post signs and certify that the signs were posted. There was discussion on whether the letter should be mailed out by the Planning Department since it would be written on county letterhead. Mr. Anderson explained that requiring the petitioner to mail the letters would place the burden of responsibility on the petitioner rather than on all taxpayers. MOTION by Twedt, seconded by Zweep to approve the Ordinance and allow Planning staff to change the wording to place the responsibility of notification on the Planning Department. 3 ayes. The same motion from the City failed. MOTION by Twedt, seconded by Zweep to defer action until June 19th. 3 ayes. MOTION by Zweep, seconded by Twedt to defer action on the remaining proposed amendments until June 19th. 3 ayes.

PRESENTATION

Julie Risty and Dianne Metli, Archive Storage Committee members, gave a presentation on the need for a records management facility and what personnel would be adequate to manage such a facility. They distributed copies of the committee's final report and urged planning for future needs. They explained the process used for the destruction of records after retention criteria has been met, but noted that many records cannot be destroyed. Committee members were not able to confirm an exact amount of space that would be needed for records storage. Until existing records can be sorted through, it is unknown what portion of those would need to be maintained in a controlled environment. Commissioner Twedt recognized that County departments do not have the manpower at this time to sort through all the existing records to make that determination. Meredith Larson, Committee member and architect, discussed the proposed facilities plan and cost estimate listed in the report. The plan included in the report is for a 10,000 square foot building with an estimated construction cost of just over \$1 million with a static storage system. This cost would increase slightly if a compact storage system would be utilized. He explained that the increase would be due to the need for an additional carriage system that would allow for an additional 118 sections. Commissioner Twedt thanked the committee members for their report and urged them to continue working with the County, City, and Courts on the records management plan.

MOTION by Zweep, seconded by Twedt to adjourn until 9:00 a.m. on Tuesday, May 16, 2006. 3 ayes.

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APPROVED BY THE COMMISSION:

Anne Hajek, Vice-Chair

ATTEST:

Sandy Kinder, Deputy Auditor