

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M., January 12, 2010, pursuant to adjournment on January 5, 2010. Commissioners present were: Hajek, Twedt, Barth and Kelly. Commissioner Pekas was absent. Also present were Sandy Kinder, Deputy Auditor, and Dustin DeBoer, Senior Deputy State's Attorney.

Chairman Hajek called the meeting to order.

AGENDA

MOTION by Barth, seconded by Kelly to remove item 13, consideration of an appointment to the Minnehaha County Extension Board, and approve the Agenda. 4 ayes.

MINUTES

MOTION by Twedt, seconded by Barth to approve the Minutes for January 5, 2010. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Twedt to approve the following bills totaling \$648,481.65 for payment. 4 ayes.

A-Ox Welding Supp Co	Sheriff	196.36	Action Electric Co.	Hwy Constr	394.03
Advanced Tech Svcs I	Info Tech	1,995.00	Alex Air Apparatus I	Em Mgmt	4,197.72
Allied Oil & Supply	Hwy Constr	770.34	American Institution	JDC	41.85
Anesthesiology Assoc	Human Svcs	544.00	Argus Leader	Var. Depts	1,770.75
Around The Clock/Dra	JDC	115.90	Associated Consult/E	Var. Depts	2,905.00
Avera Health Plans I	Human Svcs	163.51	Avera Home Medical E	Human Svcs	223.75
Avera McKennan Hosp	Var. Depts	2,287.60	Avera McKennan Hospi	Var. Depts	88,877.93
Awate, Elashe	Public Def	300.00	Backhaus, Roger DBA	ARRA-HPRP	1,300.00
Bargain Barn Tire Ct	Dir of Eq	304.00	Barnes & Noble.Com	Human Res	47.88
Belnic Inc/Bizchair.	Jail	3,431.76	Bierschbach Equipmen	Em Mgmt	175.00
Border States Electr	Facilities	230.82	Brown & Saenger	Var. Depts	3,662.79
CAJ Enterprises Inc/	ARRA-HPRP	660.00	Canfield Business In	Var. Depts	3,857.01
Carlson, Lisa	Courts	443.80	Cartridge World	Info Tech	2,317.32
CATCO	Hwy Constr	12,921.81	CBM Food Service	Var. Depts	31,046.81
Center for Family Me	Var. Depts	342.63	Chemco, Inc.	Facilities	7.84
City Glass & Glazing	Var. Depts	1,327.26	Claveau, Julie	Human Svcs	148.37
Com-Tec Security, LL	Jail	938.72	Communication Svcs F	Courts	669.00
Conexis Benefit Admi	Human Svcs	168.81	Connecting Point	Var. Depts	5,825.00
Construction Special	Facilities	2,189.00	Cooley, Carla F	Courts	70.00
Dakota Data Shred	JDC	139.51	Dakota Fluid Power,	Hwy Constr	10.90
Dakota Forensic Cons	Coroner	6,000.00	Dakota Lettering Etc	Mus Ops	500.00
Dakota Riggers & Too	Var. Depts	579.04	Dakota Splash	Hwy Admin	38.40
Dakota Supply Group,	JDC	176.88	Dakotabilities	Var. Depts	1,423.00
Danko Emergency Equi	Em Mgmt	869.25	Decisionone Corporat	Info Tech	395.47
Dement, Paula	Public Adv	660.88	Denherder, Jack/Rosa	ARRA-HPRP	1,600.00
Dialnet/Ahrens Telec	Info Tech	45.00	Dickinson County(IA)	St Atty	31.50
Dietrich, Donna K	Mental Ill	274.12	Dollar Tree Stores I	Human Svcs	675.71
Eide Bailly LLP	Human Svcs	325.00	Electric Supply Co.,	Courts	811.87
Empire Business Syst	Var. Depts	249.45	Evans, Jerald L	ARRA-HPRP	530.00
Exide Technologies	Hwy Constr	572.08	Fred the Fixer Inc	Human Svcs	45.50
Fremont Industries,	Hwy Admin	162.69	G & R Controls Inc	Var. Depts	1,158.73
G&W, Inc DBA Gary Co	Human Svcs	114.91	Genzlinger, Janeen	Courts	144.40
Golden West	Var. Depts	194.74	Governmentjobs.Com I	Human Res	5,000.00
Graham Tire Co. - No	Hwy Constr	523.00	Great Plains Int'l T	Hwy Constr	825.76
Great Plains Psychol	Courts	1,515.00	Green, Syd	JDC	12.95
GT Distributors Inc	Jail	286.90	Gulf South Medical S	Jail	36.72
Guzman, Sandra V.	Courts	83.33	Hampden (MA)County S	St Atty	75.00
Hansen, Daphna	Sheriff	14.00	Harmelink, Norma	Welf Recov	9.74
Harms Oil Company	Hwy Constr	17,275.10	Harold's Photo Cente	Mus Entpr	15.99
Hartman, Jeremy	Hwy Constr	171.93	Haugaard, Steven G	Courts	2,994.00
Haugan, Raymond C	ARRA-HPRP	600.00	Heirloom Creations	Mus Ops	79.80

Help/Systems-IL Inc	Info Tech	1,285.00	Hepner, Leanne	Jail	63.25
Hewlett-Packard Comp	Var. Depts	2,887.00	Hiatt Thompson Corp	Jail	381.30
High Plains Technolo	Info Tech	2,403.00	Hills of Rest Memori	Human Svcs	169.81
Hilton - Austin	Public Adv	686.55	Hobart	JDC	88.88
Hofer, Julie A.	Public Adv	428.30	Holcomb Freightliner	Hwy Constr	92.53
Home Depot Credit Se	Hwy Constr	28.87	Hosmer, David M. Law	Mental Ill	663.29
Hurtgen, Timothy T.	ARRA-HPRP	300.00	Hy-Vee & Affiliates	Human Svcs	504.26
Hy-Vee Accounts Rece	Var. Depts	583.54	Institutions Service	Jail	4,537.20
Interstate Office Pr	Var. Depts	21,839.78	Intoximeters, Inc.	24/7 Prog	2,000.00
Jaymar Business Form	Dir of Eq	538.75	Jefferson Partners L	Human Svcs	542.79
Jim & Ron's Service,	Sheriff	35.00	Johnson Controls, In	Facilities	893.52
Kabeiseman & Pollard	Mental Ill	293.00	Kappenman, Timothy D	Jail	5,068.00
Karl's, Inc.	Em Mgmt	2,742.15	Kennedy, Pier & Knof	Mental Ill	145.40
KGA Properties	ARRA-HPRP	400.00	Kmart	JDC	165.01
Knutson, William	Human Svcs	160.00	Kooistra, Nelva	Mental Ill	30.00
Kpradith, Kyto	Public Def	75.00	Kreislers, Inc.	Jail	149.14
KTTW-FOX-TV/Independ	Mus Ops	395.00	Kunkel, Parker J	ARRA-HPRP	275.00
Lacroix, Heather	Mental Ill	182.50	Lamar Companies	Mus Ops	3,965.00
Lamb Motor Company I	Hwy Constr	24,436.00	Law Enforcement Trng	Sheriff	460.00
Lewis Drug Stores	JDC	23.89	Lincoln County Audit	Mental Ill	585.17
Loge, Daniel	ARRA-HPRP	425.00	Ludoc Enterprises In	Ambulance	2,395.83
Mac's, Inc.	Var. Depts	196.22	Mannie, Corey	ARRA-HPRP	1,150.00
Maxwell Food Equipme	JDC	47.92	McLeod's Print & Off	Dir of Eq	1,063.92
Medical X-Ray Center	Var. Depts	3,467.92	Menards - East	Var. Depts	680.65
Menge, Marvin	ARRA-HPRP	750.00	Metro Communications	Var. Depts	33,134.00
Microfilm Imaging Sy	Reg Deeds	75.00	Midamerica Motoplex,	Em Mgmt	156.38
Midamerican Energy C	Hwy Admin	2,486.97	Midcontinent Communi	Mus Ops	55.00
Midwest Alarm Compan	Info Tech	240.00	Midwest Oil Company,	Hwy Constr	365.72
Miller Funeral Home,	Human Svcs	4,165.80	Minnehaha Cnty Priso	Jail	35.00
Minnehaha Cnty Pub D	Public Def	109.99	Mitel Datanet	Var. Depts	131,548.00
Mobile Electronic Se	Sheriff	135.00	Murray Const	ARRA-HPRP	588.00
Museum Petty Cash	Var. Depts	17.17	Muth Electric/Techno	Courts	403.22
NACDL	Public Adv	270.00	NACVSO/Jim Goltart,	Human Svcs	30.00
Narem, Inc	Hwy Constr	89.98	Nat'l Assn of Counti	Commission	2,948.00
Nat'l Student Housin	Human Svcs	500.00	Nelson, William	Human Svcs	575.00
New World Systems	Em Mgmt	1,400.00	Norberg Paints, Inc.	Mus Ops	32.65
North Central Heart	Jail	376.94	Northern States Supp	Hwy Constr	135.96
Northern Truck Equip	Facilities	584.17	Northland Chemical C	JDC	239.85
Novak Sanitary Servi	Facilities	1,571.01	Office Depot, Inc.	Jail	53.97
Oliver Excavating In	Facilities	4,697.50	Orthopedic Institute	Human Svcs	2,995.12
Overhead Door Compan	Facilities	132.60	P & P Properties	ARRA-HPRP	317.00
Palmer, Barbara	Mental Ill	2,992.50	Parham, Roger	ARRA-HPRP	1,280.00
Paul the Painter Inc	Em Mgmt	1,000.00	Physicians Laborator	Jail	37.01
Poppenga, Ronald	ARRA-HPRP	300.00	Qualified Presort Se	Var. Depts	5,283.03
Quality Efficiencies	Human Svcs	165.00	RAC Rentals LLC	ARRA-HPRP	505.00
Record Keepers, Inc.	Public Def	167.84	Rehfuss, Cathy A	Mental Ill	30.00
Richard-Ewing Equipm	Var. Depts	12,308.31	Robson True Value	Em Mgmt	161.90
Rods Properties LLC	ARRA-HPRP	585.00	Rural Metro Ambulanc	Coroner	600.00
Sanford Health Plan-	Human Svcs	1,277.08	Sanford Hospital - R	ARRA-HPRP	265.00
Santee, Charles	ARRA-HPRP	700.00	Sayre Associates, In	Hwy Constr	1,180.00
Schmitz, Kalda & Ass	Bldg Fund	1,504.75	SD Art Museum	Mus Ops	663.22
SD Assn of County Co	Commission	21,259.34	SD Dept of Public Sa	Human Svcs	20.00
SD Dept of Revenue	Var. Depts	236.87	SD Federal Property	Extension	30.00
SD Risk Pool	Human Svcs	2,701.43	SD Secretary of Stat	Var. Depts	160.00
SD Sheriff's Assn.	Sheriff	4,798.43	SD State Treasurer	Sales Tax	548.36
SECOG	SECOG	22,508.00	Security Labs, Ltd	Info Tech	2,500.00
SF Leased Hsg Assoc	ARRA-HPRP	400.00	Sigler Fire Equipmen	JDC	131.58
Sioux Empire Arts Co	Mus Ops	50.00	Sioux Empire FCU	Var. Depts	364.46
Sioux Empire FCU	Dir of Eq	2,426.49	Sioux Falls City Fin	Var. Depts	25,015.00
Sioux Falls Ford, In	Jail	78.54	Sioux Falls Transit/	Human Svcs	25.00
Sioux Valley Energy	Var. Depts	119.65	Skorczewski, Jena	Courts	2,253.40
Solomon, Ghirmay	Courts	50.00	Southeastern Behavio	Jail	5,011.50
Surgical Institute O	Var. Depts	1,228.82	Swenby, Dianne	ARRA-HPRP	375.00
Swenby, Roger	ARRA-HPRP	300.00	Sycamore Court Apts/	ARRA-HPRP	740.00
The Training Consort	Info Tech	3,185.00	Thompson, Troy	ARRA-HPRP	650.00
Thorin, Deyanira T	Var. Depts	300.00	Thurman, Creighton A	Mental Ill	318.34
Tires,Tires,Tires In	Sheriff	791.91	Triangle Properties	ARRA-HPRP	300.00
Trygstad Financial G	Var. Depts	745.00	Unitech, Inc/United	St Atty	100.83
Urology Institute, P	Human Svcs	99.82	US Bank-Corporate Tr	Bldg Fund	1,000.00

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US Postmaster	Elections	50.00	Van Lier, Harold	Hwy Constr	98.01
Van Stratton, Winer	St Atty	3,200.00	Velvet Uniforms, Inc	Var. Depts	206.00
Verizon Wireless	Em Mgmt	810.22	Vugate, Inc.	Jail	302.13
Wal-Mart Pharmacy	Human Svcs	646.72	Walgreen Co.	Human Svcs	1,025.54
Wall Lake Sanitary D	Hwy Admin	70.00	Walter, Carney	ARRA-HPRP	375.00
Wehde, David	Sheriff	343.62	Welch, James A	ARRA-HPRP	500.00
Wellmark, Inc. COBRA	Human Svcs	190.47	West Group	Public Def	640.50
Wiese, Chuck	Human Svcs	500.00	Willow Wood Apartmen	ARRA-HPRP	620.00
Wood, Jan	Human Svcs	360.00	Wulf, Ron Carpet Ser	Mus Ops	43.75
Xcel Energy, Inc.	Var. Depts	533.32	Yankton County Sheri	Mental Ill	200.00
5-Forty Partnership	ARRA-HPRP	675.00			

REPORTS

The following reports were received and placed on file in the County Auditor's Office: Minnehaha County Human Services Report and the Minnehaha County Regional Juvenile Detention Center Monthly Report for December 2009.

PERSONNEL

MOTION by Kelly seconded by Barth to approve the following personnel changes. 4 ayes.

1. To accept the retirement of Terence Cunningham as Deputy Sheriff Sergeant for the Jail effective 1-15-10.
2. To promote Krista Leidholt from Deputy Sheriff (16/7) to Deputy Sheriff Sergeant (20/1) for the Jail at \$23.663/hour effective 1-9-10.
3. To transfer Robert Bockorny from Parking Lot Attendant to Protective Services Worker for the Sheriff's Office at \$11.780 effective 12-22-09.
4. To transfer Robert Bockorny from Protective Services Worker to Parking Lot Attendant for the Sheriff's Office at \$10.180 effective 1-12-10.
5. To accept the resignation of Cheri Travis as Senior Accounting Technician for the Auditor's Office effective 1-4-10.
6. To promote Julie Wingert from Accounting Technician (10/3) to Senior Accounting Technician (12/1) for the Auditor's Office at \$15.940/hour effective 1-5-10.
7. To accept the resignation of Kimberly Gruhlke as Custodian for Facilities effective 1-15-10.
8. To hire Laura Hofstee as Tax & License Technician (10/1) for the Treasurer's Office at \$14.441/hour effective 1-13-10.
9. To hire Chera Namera as Custodian (6/1) for Facilities at \$11.852/hour effective 1-21-10.

Step Increases Due:

1. Michael Kowalke – Juvenile Correctional Officer I – JDC – 12/12 to 12/13, 12-21-09, \$21.0587/hour
2. Carmen Kasin – Juvenile Correctional Officer I – JDC – 12/11 to 12/12, 1-5-10, \$20.915/hour
3. Ryan Mickelson – Juvenile Correctional Officer I – JDC – 12/10 to 12/11, 1-5-10, \$20.405/hour

4. Mark Hansen – Juvenile Correctional Officer I – JDC – 12/9 to 12/10, 1-2-10, \$19.907/hour
5. Brianna Gearhart & Demetrius Washington – Juvenile Correctional Officer I – JDC – 12/1 to 12/2, 1-5-10, \$16.339/hour
6. Alvina Weeda – Programmer Analyst II – IT – 21/17 to 21/18, 12-27-09, \$37.829/hour
7. Chad Wilson – Certified Network Engineer – IT – 21/10 to 21/11, 12-21-09, \$31.2618/hour
8. Kristi Osterloo – Senior Webmaster – IT – 18/12 to 18/13, 12-27-09, \$28.831/hour
9. Kelsi Johnson – Senior Computer Support Technician – IT – 17/4 to 17/5, 12-27-09, \$22.523/hour
10. Jason Toering – Computer Support Technician – IT – 16/2 to 16/3, 12-27-09, \$20.405/hour
11. Patricia Kroupa – Veteran’s Service Officer – Human Services – 16/3 to 16/4, 12-21-09, \$20.5451/hour
12. Randy Dobberpuhl & Emmanuel Gutierrez – Caseworker I – Human Services – 16/2 to 16/3, 12-27-09, \$20.405/hour
13. Lynn DeYoung – Emergency Management Director – Emergency Management – 24/2 to 24/3, 12-27-09, \$2,810.24/bi-weekly
14. Kara Duncan – Paralegal – Public Defender’s Office – 16/5 to 16/6, 1-3-10, \$21.974/hour
15. Diane Rypkema – Appraisal Supervisor – Equalization – 20/4 to 20/5, 1-13-10, \$26.120/hour
16. Loren Dykshorn – Deputy Sheriff – Sheriff – 16/15 to 16/16, 12-27-09, \$28.128/hour
17. Tyrell Bose – Army Guard Security Supervisor – Army Guard – 12/10 to 12/11, 1-12-10, \$20.405/hour
18. Samuel Hemenway – Air Guard Security Officer II – Air Guard – 13/4 to 13/5, 11-20-09, \$18.1589/hour
19. Doreen Janssen – Correctional Officer – Jail – 13/11 to 13/12, 12-21-09, \$21.5852/hour
20. Christopher Butcher & Margaret DeWitt – Correctional Officer – Jail – 13/9 to 13/10, 12-21-09, \$20.5451/hour
21. Karen Jelsma – Correctional Officer – Jail – 13/8 to 13/9, 12-1-09, \$20.0440/hour
22. Krista Fatone, Eric Haan, & Julie Ladwig – Correctional Officer – Jail – 13/7 to 13/8, 12-27-09, \$19.907/hour
23. Julie Reif – Corrections System Operator – Jail – 9/5 to 9/6, 12-27-09, \$15.551/hour
24. Karla Nagel – Administrative Clerk – Jail – 9/3 to 9/4, 12-27-09, \$14.802/hour

25. Rose Hobart & Kimberly Mayer – Tax & License Technician – Treasurer – 10/2 to 10/3, 12-27-09, \$15.172/hour
26. Hope Matchan – Senior Deputy State’s Attorney – State’s Attorney – 22/13 to 22/14, 1-1-10, \$3,026.32/bi-weekly
27. Crystal Johnson & Carrie Mees-Thompson – Senior Deputy State’s Attorney – State’s Attorney – 22/5 to 22/6, 1-3-10, \$2,483.84/bi-weekly
28. Carole James – Senior Deputy State’s Attorney – State’s Attorney – 22/1 to 22/2, 1-2-10, \$2,250.24/bi-weekly
29. Amanda Eden – Deputy State’s Attorney – State’s Attorney – 21/1 to 21/2, 1-2-10, \$2,038.64/bi-weekly

ABATEMENTS

At the request of Pam Nelson, Treasurer, MOTION by Twedt, seconded by Barth to approve the following 2009 property tax abatements as part of the Elderly Freeze Program: Bennie Nustad, Jr., ID 23067, \$186.76 and Theodora Crisp, ID 59913, \$161.48. 4 ayes.

The following property tax abatements were recommended by Eli Whitney, Director of Equalization:

MOTION by Twedt, seconded by Barth to approve the following abatement: SD Department of Transportation, ID 10621, 2009 property taxes, \$753.40. 4 ayes.

MOTION by Barth, seconded by Kelly to approve the following 2009 property tax abatement: City of Brandon, ID 20451 - \$268.82 & ID 73327 - \$574.78. 4 ayes.

MOTION by Twedt, seconded by Barth to approve the following abatement: Shawn Tieszen, ID 67551, 2008 - \$355.23 & 2009 - \$366.87. 4 ayes.

PLANNING

Pat Herman, Planner, gave the first reading of a proposed amendment to Ordinance MC21-93, Rural Addressing Ordinance for Minnehaha County, which will establish the names of all streets within the county located outside of a municipality. MOTION by Barth, seconded by Kelly to authorize the Auditor to publish Notice of Hearing on February 9th. 4 ayes.

PUBLIC COMMENT

Commissioners commended Sheriff Mike Milstead on his work on the recent homicide investigation. Sheriff Milstead credited the work of all the agencies involved which included those in South Dakota as well as Iowa, along with the aid of the public.

AGREEMENTS

Lynn DeYoung, Emergency Management Director, presented the 2009 Citizen Corps Grant Agreement in the amount of \$31,548.02. MOTION by Kelly, seconded by Twedt to authorize the Chairman to sign the SD Office of Emergency Management Citizen Corps Articles of Agreement. 4 ayes.

Sheriff Mike Milstead requested approval of an Addendum to the Nepotism Policy in the Minnehaha County Deputies Association contract. The current contract prohibits the employment of relatives unless employed in a separate division. The amendment will allow relatives to be employed in the same division unless there is a direct supervisory relationship between the family members. MOTION by Barth, seconded by Kelly to authorize the Chairman to sign the Addendum to Agreement. 4 ayes.

Ken McFarland, Commission Administrative Officer, presented an amendment to the Sioux Empire Fair Association Promissory Note for debt service on the Expo ice. The amendment deducts the November 2009 debt service payment of \$35,000 plus \$6,600 for an outstanding bill for inmate labor, from the 2010 budget allocation of \$250,000. After the deduction is made, \$208,400 remains to be paid out to the Association in 12 monthly installments of \$17,366.66. All other provisions of the agreement will remain the same. MOTION by Barth, seconded by Twedt to authorize the Chairman to sign the Amendment for Ice Debt Service Promissory Note and Distribution of 2010 County Funds to Sioux Empire Fair Association. 4 ayes.

UPDATE

Ken McFarland, Commission Administrative Officer, reported that the 2010 Legislative Session begins today. He also briefed the Commission on proposed legislation affecting county government.

OLD BUSINESS

Ken McFarland, Commission Administrative Officer, announced that the Joint City Council/County Commission Meeting for January has been cancelled. Due to the President's Day holiday, the February Joint Meeting may be scheduled for 2/16/10 at 5:00 p.m., pending the results of an e-mail request.

Commission liaison assignments will be discussed at today's Department Head Meeting and presented for action next week.

MOTION by Barth, seconded by Kelly to adjourn into Executive Session for personnel discussion and a legal briefing. 4 ayes. Following the Executive Session, the Commission adjourned until 9:00 a.m. on Tuesday, January 19, 2010. 4 ayes.

APPROVED BY THE COMMISSION:

Anne Hajek, Chairman

ATTEST:

Sandy Kinder, Deputy Auditor

Published once at the total approximate cost of \$_____