

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M., August 3, 2010, pursuant to adjournment on July 27, 2010. Commissioners present were: Hajek, Twedt, Barth, and Pekas. Commissioner Kelly was absent. Also present were Sue Roust, County Auditor, and Gordy Swanson, Chief Civil Deputy State's Attorney.

Chairman Hajek called the meeting to order.

MOTION by Barth, seconded by Pekas to approve the agenda. 4 ayes.

## MINUTES

MOTION by Twedt, seconded by Barth to approve the July 27, 2010 Minutes. 4 ayes.

## VOUCHERS TO BE PAID

MOTION by Pekas, seconded by Twedt to approve the following bills totaling \$685,043.94 for payment, and July salaries. 4 ayes.

Alamar Uniforms	Sheriff	1,580.85	Amazon Mktplace Pmts	Var. Depts	385.47
Arena Motel	Human Svcs	2,385.00	Argus Leader	St Atty	87.13
Avera Gastroenterolo	Human Svcs	599.39	Avera McKennan Hospi	Mental Ill	3,698.00
Avera North Central	Human Svcs	385.85	B&F Fastener Supply	Hwy Constr	38.00
Belson Outdoors	Facilities	512.00	Beynon, Silvie	ARRA-HPRP	335.00
Billion's	Sheriff	1,494.90	Boyer Trucks Sioux F	Hwy Constr	258.11
Brennan Hill Townhou	Human Svcs	782.00	Brookings County Eme	Em Mgmt	453.86
Broveleit, Joel	Mus Entpr	200.00	Brown & Saenger	Auditor	28.69
Builders Supply Comp	Facilities	7.20	Bureau Of Informatio	Jail	119.25
Byre, Jonn E	Human Svcs	900.00	C & R Supply Inc	Hwy Constr	91.25
Caj Enterprises Inc	Human Svcs	340.00	Campbell Supply Co I	Facilities	212.95
Caseys 000233	Facilities	46.31	Caseys Gnrl Stre	Facilities	46.31-
Catco	Hwy Constr	11.22	CBM Food Service	Jail	8,636.32
Century Business Pro	Dir Of Eq	42.50	City Centre Hotel Co	Courts	166.75
Cobraserve National	Human Svcs	370.27	Cody, Denise	Mental Ill	45.00
Cole, John R	Dir Of Eq	35.00	Constellation New En	Facilities	1,511.60
Dakota District Pipe	Mus Entpr	250.00	Dakota Forensic Cons	Coroner	6,000.00
Dakota Riggers & Too	Hwy Constr	418.18	Dakotaland Autoglass	Hwy Constr	71.25
Dialnet/Ahrens Telec	Sheriff	23.96	Dietrich, Donna K	Mental Ill	928.24
DRI*Cyberlink Corp	Mus Ops	53.49-	Duffy, Michael	Human Svcs	400.00
Ebert's Properties,	Var. Depts	370.00	Eide Bailly Llp	Human Svcs	325.00
Ekeren, Marvin R.	Mental Ill	30.00	EZ Fashion	Facilities	125.00
Fastenal Company	Var. Depts	151.02	Force America Inc/Va	Hwy Constr	37.57
Fred The Fixer Inc	Facilities	14.20	G & H Investments Ll	Human Svcs	500.00
G And H Distributing	Facilities	1.50	Genzlinger, Janeen	Courts	85.60
Goergen, Ronald	Facilities	124.99	Gordmans Inc #43	Facilities	153.00
Graff, Tony	Human Svcs	400.00	Grainger, Inc.	Var. Depts	283.86
Graybar Electric	Facilities	93.90	Guzman, Sandra V.	Var. Depts	470.87
Harr Development Co	Human Svcs	400.00	Heirigs, Mary Ellen	Mental Ill	57.60
Helseth, Kyle	Dir Of Eq	35.00	Holcomb Freightliner	Hwy Constr	59.68
Holiday Credit Offic	Hwy Constr	103.11	Holiday Mobile Home	Human Svcs	260.00
Home Federal Savings	Human Svcs	1,000.00	Hosmer, David M. Law	Mental Ill	117.34
Howalt-McDowell Insu	Public Def	50.00	Institutions Service	Facilities	54.07
Interstate Office Pr	Var. Depts	177.19	JCL Solutions-Janito	Facilities	173.43
Jebro, Inc.	Hwy Constr	4,954.21	Jefferson Partners L	Human Svcs	1,013.60
Johnstone Supply Of	Facilities	524.00	KB Properties	Human Svcs	500.00
Kennedy, Pier & Knof	Mental Ill	504.00	Khoroosi, Sam	Courts	623.20
Kittelson, Joan M	Mental Ill	15.00	Kooistra, Nelva	Mental Ill	15.00
Lacroix, Heather	Mental Ill	398.24	Language Line Servic	Courts	1,010.29
Lewis Drug Stores	Info Tech	4.90	Lincoln County (Mn)S	St Atty	50.00
Ludoc Enterprises In	Ambulance	2,395.83	Lutheran Social Svce	Pass-Thru	3,861.32

Mac's, Inc.	Facilities	25.00	Majestic View Apartm	Var. Depts	895.00
Malloy Electric Bear	Var. Depts	168.66	McGrath, Michael J,	Mental Ill	432.00
Menards - East	Facilities	78.74	Menards - West	Facilities	30.42
Merrow, Danielle L	Human Svcs	500.00	Midamerican Energy C	Var. Depts	270.57
Midstates Utility Tr	Hwy Constr	278.70	Mikelson, Gary E	Mental Ill	542.12
Miller Funeral Home,	Human Svcs	1,548.30	Miller, Allan	Em Mgmt	4,500.00
Minnehaha Cnty Human	Human Svcs	160.00	Minnehaha Cnty Priso	Jail	125.91
Minnehaha Cnty Pub D	Public Def	165.23	Monick Pipe & Supply	Facilities	20.98
Murray Properties, L	Human Svcs	310.00	Museum Petty Cash	Var. Depts	52.89
Myrl & Roys Paving I	Hwy Constr	60,423.06	Narem, Inc	Hwy Constr	106.83
Neurology Associates	Human Svcs	175.93	Nguyen, Lam	Courts	75.00
Northern Safety Tech	Hwy Constr	122.10	Nyberg's Ace Hardwar	Var. Depts	306.95
Officemax	Facilities	129.99	Palmer, Barbara	Mental Ill	3,442.50
Paypal	Info Tech	995.00	PBC Sioux Falls LLC	Efsp Fund	417.00
Pfeifer Implement Co	Facilities	62.09	Presto-X-Company	Facilities	432.20
Psych Assoc Of Yankt	Mental Ill	500.00	Public Safety Equipm	Sheriff	540.00
Quality Efficiencies	Human Svcs	575.00	Qwest	Jail	96.16
R & L Supply, Ltd	Facilities	450.00	Rabuck, Steve/Nichol	Courts	969.60
Reh fuss, Cathy A	Mental Ill	75.00	Roberts, Yvonne	Human Svcs	375.00
Rochester Armored Ca	Treasurer	379.50	Rural Metro Ambulanc	Coroner	800.00
Sanford Hospital - R	Human Svcs	900.00	Schoeneman Bros. Co.	Mus Entpr	325.04
Schrader, Alvan L Db	Human Svcs	500.00	SD Dept Of Public Sa	Human Svcs	10.00
SD Dept Of Transport	Hwy Constr	274.05	SD Div Of Criminal I	Human Res	43.25
SD Secretary Of Stat	Var. Depts	40.00	Shearer, Ron	Human Svcs	325.00
Sherwin Williams	Facilities	44.91	Shoe Carnival	Facilities	152.45
Shopko Store #076	Facilities	83.98	Signs Plus Graphics	Sheriff	1,900.00
Sioux Empire Fair As	Fair	17,366.66	Sioux Falls Rubber S	Auditor	9.50
Sioux Falls Two Way	Var. Depts	1,975.75	Sioux Falls Utilitie	Facilities	8,185.70
Sioux Valley Energy	Var. Depts	171.23	Snoozy, Scott	Human Svcs	400.00
Stevenson, Arthur	Mus Entpr	400.00	Stoney Creek Townhom	Human Svcs	500.00
Swanson, Gordon	Dir Of Eq	35.00	Syx*Tigerdirectinc	Var. Depts	336.96
Taylor Place Llc	Human Svcs	400.00	Thorin, Deyanira T	Courts	240.07
Tires,Tires,Tires In	Var. Depts	1,973.68	Town Park I Apts	Human Svcs	170.00
Trane Comp	Facilities	117.21	Triangle Properties	Human Svcs	375.00
Ultramax	Jail	1,396.00	Unitech, Inc/United	Public Def	525.00
UPS Benefits Svc Ctr	Human Svcs	382.33	Urology Specialists	Human Svcs	3,797.28
Valley Springs City	Human Svcs	96.90	Velvet Uniforms, Inc	Var. Depts	449.21
Vermillion, Keven J	Mus Entpr	250.00	Vollan, Bruce	ARRA-HPRP	1,600.00
Volunteers Of Americ	Jail	1,345.22	Wal-Mart Pharmacy #1	Human Svcs	8.00
Wal-Mart Pharmacy #3	Human Svcs	8.00	Weerheim, Tom	Courts	459.20
West Group	Public Def	3,417.33	Westwick Motel, Inc.	Human Svcs	650.00
Winne, Steve	Human Svcs	400.00	Xcel Energy, Inc.	Var. Depts	2,970.01
Yankton County Sheri	Mental Ill	200.00	Zabel Steel Co.	Hwy Constr	15.35
Zimmer, Bernie	Human Svcs	500.00	Commission	Salaries	35,732.40
Auditor	Salaries	51,761.32	Treasurer	Salaries	88,965.75
Info Tech	Salaries	88,369.35	States Atty	Salaries	245,730.06
Public Defender	Salaries	185,989.79	Public Advocate	Salaries	43,024.09
Facilities	Salaries	106,811.46	Equalization	Salaries	107,086.22
Register Of Deeds	Salaries	55,964.11	Human Resources	Salaries	22,579.45
Sheriff	Salaries	1,176,195.18	JDC	Salaries	254,255.65
Highway	Salaries	197,923.33	Human Services	Salaries	117,147.04
Museum	Salaries	94,848.12	Planning	Salaries	53,650.75
Extension	Salaries	16,826.72			

## PERSONNEL

MOTION by Barth, seconded by Pekas to approve the following personnel changes. 4 ayes.

1. To approve a temporary salary adjustment for Darin VanDeBerg, GIS Technician for Planning, from \$21.438/hour to \$22.523/hour for serving as Acting GIS Coordinator from 7/26/10 to 10/15/10.

2. To record the rate of pay for mental illness duties of \$15.267/hour for Allen Penning, Correctional Officer for the Jail, effective 8/3/10.
3. To hire Casie Mellema-Scott as Deputy Sheriff (16/1) for the Sheriff's Office at \$19.422/hour effective 8/5/10.
4. To hire David Andreasen, Josh Disburg, and Robert Draeger as part-time Correctional Officers in Training (12/1) for the 24/7 Program at \$15.940/hour effective 8/9/2010.
5. To accept the resignation of Darren Magee as Senior Deputy Public Defender for the Public Defender's Office effective 8/9/10.
6. To correct the action last week which should have reflected an end date of 7/27/10, as opposed to 7/29/10, for David Myers, temporary part-time Laborer (NOM) for the Highway Department.

Step Increases Due:

1. Travis Urban – Highway Maintenance Worker – Highway Department – 12/8 to 12/9 – 8/5/10 – \$19.422/hour
2. Kari Gackle – Legal Office Assistant – State's Attorney's Office – 10/3 to 10/4 – 7/10/10 – \$15.551/hour
3. Cyndi Boltjes – Human Resources Technician – Human Resources – 10/5 to 10/6 – 8/6/10 – \$16.339/hour
4. Steven Breuer – Deputy Sheriff Sergeant – Jail – 20/6 to 20/7 – 7/17/10 – \$27.442/hour
5. Heather Richarz – Correctional Officer – Jail – 13/5 to 13/6 – 6/23/2010 – \$18.948/hour
6. William Hoier – Correctional Officer – 24/7 Program – 13/5 to 13/6 – 7/17/10 – \$18.948/hour

Special Commission Action Requests:

1. To recognize the following significant employee anniversaries for August: 10 years – Staci Eggert, Rob Knutson, Michael Harris, Nathan Kroesche; 5 years – Janet Olson, Cheri Scharffenberg, Kari Eschenbaum.
2. To record volunteers in County Departments for July 2010. The list is on file at Human Resources.

**PLANNING**

Scott Anderson, Planning Director, was present for the first reading of proposed text amendments to the 1990 Revised Zoning Ordinance for Minnehaha County which would create a definition for Adaptive Reuse and make adaptive reuse a Conditional Use within the A-1 Agricultural District, RR Rural Residential District, R-1 Residential District, and RC Recreation/Conservation District. Adaptive Reuse is the modification of an existing single family dwelling into an accessory building or use. MOTION by Pekas, seconded by Barth to authorize the County Auditor to publish Notice of Hearing on August 17<sup>th</sup> to consider the proposed amendments. 4 ayes.

**LIEN**

A request was received from lienee DPNO 64893 to compromise the \$1,795.44 lien in full with no payment. The petitioner is presently unemployed, was recently released from the SD Penitentiary, and would like to clear up the lien account. MOTION by Barth, seconded by Pekas to deny the compromise request. 4 ayes.

**HIGHWAY**

Bob Meister, Highway Superintendent, was present to request that the County approve the award of a contract for improvements on MC County Hwy 130 to PCiRoads. The project will be funded 100% with federal and state funds. MOTION by Barth, seconded by Twedt, to approve Resolution MC10-33.

**Resolution MC10-33**

WHEREAS, the Minnehaha County Board of Commissioners wishes for the improvement of Minnehaha County Highway 130 Project #P-6364(05), and,

WHEREAS, the Minnehaha County Board of Commissioners has requested of the South Dakota Department of Transportation to, program and hold a bid letting, for the improvement of said highway, and,

WHEREAS, PCiRoads of St. Michael, MN was the low bidder with a bid of \$593,169.91, for Project P-6364(05),

THEREFORE BE IT RESOLVED, that the Minnehaha County Board of Commissioners concur with the South Dakota Department of Transportation in the awarding of the low bid to PCiRoads of St. Michael, MN.

Motion by Barth, Seconded by Twedt.

Dated this 3<sup>rd</sup> day of August, 2010, at Sioux Falls, South Dakota.

Approved by the Commission:

Anne Hajek, Chairman

ATTEST: Sue Roust, County Auditor

**SAFE HOME**

Pursuant to deferral on July 13, the Commission again considered a proposal to finance the Safe Home Project using Low Income Housing Tax Credits. Under this plan, Citibank would provide \$2.26 million in funding toward the \$3.47 million project cost. The County would contribute the building location at 3<sup>rd</sup> and Minnesota and \$458,956 toward construction costs. The County would also set aside \$300,000 in a reserve fund to cover shortfalls in operating revenues. Annual cost to the county is estimated at \$394,000, as compared to \$549,000 annually if the same building is financed using certificates of participation. Commissioners noted that the County will benefit from those annual savings for years to come. Craig Lloyd of Lloyd Co. spoke in support of the program and the use of tax credits. Mary Entinger, Executive Director of Citi Housing, commented on the benefits of tax credit financing. Commissioner Twedt thanked the Lloyd Companies and Chris Thorkelson, project coordinator, for their work. MOTION by Pekas, seconded by Twedt, to approve Resolution MC10-34 and authorize submission of the revised Project Safe Home Tax Credit Application to the SD Housing Development Authority. 4 ayes.

**RESOLUTION MC10-34**

**AUTHORIZATION TO SUBMIT TAX CREDIT APPLICATION TO  
SOUTH DAKOTA HOUSING DEVELOPMENT AUTHORITY AND  
COMMITMENT OF HOUSING LOAN AND OPERATING RESERVE FUND**

BE IT RESOLVED by the Minnehaha County Board of Commissioners that pursuant to action taken at the Board of County Commission Meeting on Tuesday, August 3, 2010, the board of commissioners hereby authorize the following actions:

- Minnehaha County authorizes the submission of the revised Tax Credit application to the South Dakota Housing Development Authority for Project Safe Home
- Minnehaha County will provide a loan commitment in the amount of \$458,956 to the Minnehaha County Housing and Redevelopment Commission to be used towards construction costs for Project Safe Home at 6% interest for a period of 17 years
- Minnehaha County will place \$300,000 at the end of the Project Safe Home Construction period in a committed fund within the General Fund to be accessed for operating expenses of the program in the event of a shortfall. All interest from the fund shall be deemed to be uncommitted funds within the County's General Fund and at the end of the tax credit program in 17 years, if not used, the original funds will be removed from committed status.

BE IT FURTHER RESOLVED, by the Minnehaha County Board of Commissioners that it is the intent of the County to continue to operate the program/facility for Project Safe Home for the entire affordability period.

Dated this 3<sup>rd</sup> Day of August, 2010

APPROVED BY THE COMMISSION

Anne Hajek, Chairman

ATTEST: Sue Roust, Auditor

LIQUOR LICENSE

Jeanne Pattison of West Quest was present for the public hearing on the application for a Special Malt Beverage and On-Sale Wine Retailers' License and Special Off-Sale Package Wine Dealers' License for the Spirit of the West Festival, Tract 1 Siemonsma's Addition W ½ SE ¼ Section 19-T102N-R49W, 6200 N Kiwanis Ave, Sioux Falls, on Sept 17-19, 2010. No one spoke in opposition to the licenses. MOTION by Twedt, seconded by Barth to approve the application. 4 ayes.

WALL LAKE

Scott Anderson, Planning Director, presented a request from Girl Scouts Dakota Horizons to construct a 26'x30' shade structure at the Girl Scout camp in Wall Lake Park. GSDH has a lease agreement with the county which expires on 12/31/15. The agreement requires written approval by the County prior to any construction at the camp. Tami Haug-Davis, CEO of GSDH, was present in support of the request. MOTION by Pekas, seconded by Twedt, to approve construction of the structure as requested. 4 ayes.

OLD BUSINESS

Sue Roust, County Auditor, reviewed changes made to the Provisional Budget before its adoption last week, and suggested items which might be discussed at a further budget hearing before final adoption of the budget in September. Commissioner Barth stated his desire for a more detailed review of all department budgets. The Commission office will schedule a budget hearing for later in August.

Commissioner Twedt asked that the report from the County Treasurer and County Auditor on the impact of RV'ers on motor vehicle revenues and elections in Minnehaha County, which was requested in June, be scheduled for an upcoming Commission meeting.

NEW BUSINESS

Commissioners asked for clarification on whether the Emergency Operations Center was activated following last Friday's rain and flooding, and if so why they were not notified. It was also noted that Commissioners are not receiving notification of quarterly EOC meetings. Commission staff will follow up on these concerns.

MOTION by Barth, seconded by Pekas to adjourn into Executive Session for personnel discussion. 4 ayes. Following the Executive Session, the Commission adjourned until 9:00 a.m. on Tuesday, August 10, 2010.

APPROVED BY THE COMMISSION:

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Chairman

ATTEST:

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Auditor