

**Siouxland Heritage Museums
Research and Reproduction Price List**

Research and Photo Search Fees

The first hour of a photo search or other type of research is **free of charge**. If more than an hour of staff time is required the following fees apply:

Profit Organizations	\$50.00 per hour (minimum of one hour)
Non-Profit Organizations	\$25.00 per hour (minimum of one hour)
Individuals	\$25.00 per hour (minimum of one hour)

Photograph and Archival Reproduction

The Siouxland Heritage Museums "Request for Reproduction of Manuscript/Archival & Photographic Material" form must be signed and all fees paid in full before delivery. Please allow 2-4 weeks for delivery of photographic print, slide, and scanned image orders. Allow 1 week for photocopies. For rush orders, please allow 5 business days. All rush orders will be charged at 100% of the original fee.

Photographic Prints (Please indicate matte or glossy)

<u>Size</u>	<u>Black & White or Color</u>
4" x 6"	\$5.00 each
5" x 7"	\$15.00 each
8" x 10"	\$20.00 each
11" x 14"	\$40.00 each
16" x 20"	\$65.00 each
Sepia Tone	Add \$3.00 each
Copy negative	\$10.00 each
From a glass plate negative	\$20.00 each

For special sizes please inquire with the Collections Department. The purchaser will bear the cost for each new negative made. The copy negative fee will be waived when a negative already exists. **All negatives remain the property of the Siouxland Heritage Museums.**

Slides

From slide to photo or photo to slide	\$20.00
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Scanned Images

150 dpi scan, emailed	\$7.50
300 dpi scan, emailed	\$15.00
300 dpi scan, burned on CD	\$20.00
600 dpi scan, burned on CD	\$25.00

Encapsulation

5" x 7"	\$5.00
8" x 10"	\$6.00
11" x 14"	\$7.00
16" x 20"	\$9.00
18" x 24"	\$10.00

For larger sizes, please inquire with the Collections Dept. Sizes refer to the size of the Mylar enclosure rather than the artifact.

Packing Wedding Gowns, Clothing, or Other Textiles

\$15.00 per box (does not include the price of the box)

Postage and Handling

Standard US Postal Service (letter size)	\$3.00 each
Standard US Postal Service (manila envelope)	\$5.00 each
Overnight delivery, FedEx	\$20.00-30.00 depending on destination
Delivery via Fax	\$3.00 for up to 5 pages, and .50 for each additional page

All reproductions and services are subject to 7.0% sales tax unless proof of tax exemption is submitted. Prices may change without notice.

Members of the Siouxland Heritage Museums Alliance receive a 10% discount!

Questions: Please contact the Collections Department of the Siouxland Heritage Museums at 605-367-4210 or write:

Siouxland Heritage Museums
Attn: Collections Department
200 W 6th Street
Sioux Falls, SD 57104